



Fire and Ambulance Services Education Centre cum Museum

Application for Docent-led Tour

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| Part 1: To be completed by the Applicant | | | |
| Name of Company/ Organization: | | | |
| Correspondence Address: | | | |
| Responsible Person: | | Number of Participants: (From 20 to 60) | |
| Contact | | | |
| Office: | | Mobile: | |
| E-mail: | | | |
| Date and Time (1st Choice) | | Date and Time (2nd Choice) | |
| Date: | | Date: | |
| Time: | <input type="checkbox"/> 09:30-11:00 <input type="checkbox"/> 11:30-13:00 <input type="checkbox"/> 14:00-15:30 <input type="checkbox"/> 16:00-17:30 | Time: | <input type="checkbox"/> 09:30-11:00 <input type="checkbox"/> 11:30-13:00 <input type="checkbox"/> 14:00-15:30 <input type="checkbox"/> 16:00-17:30 |
| <input type="checkbox"/> By putting an "X" in the box, you acknowledge that you have read and agreed to strictly adhere to the terms and conditions listed in P.2 of this application form. | | | |
| Date: | | | |
| Part 2: For FSD use only | | | |
| We acknowledge receipt of your application dated _____. | | | |
| We are pleased to inform you that your application for Docent-led Tour on _____ at Fire and Ambulance Education Centre cum Museum has been approved. | | | |
| For further enquiries, please contact Duty Officer of Fire and Ambulance Services Education Centre cum Museum via email at visit_fasecm@hkfsd.gov.hk . | | | |

***Completed application form must be submitted to Fire and Ambulance Services Education Centre cum Museum at least 30 days before the proposed date of visit.**

Fire and Ambulance Services Education Centre cum Museum

Opening hours: Monday to Sunday: 09:30 – 17:30

Wednesday: Closed

Email: visit_fasecm@hkfsd.gov.hk

Terms and Conditions

1. Responsible persons should always watch over their visitors to ensure their safety during the visit. In case of accidents or other emergencies, please approach the Museum staff for assistance immediately.
2. Keep an eye on your personal belongings at all times, please do not bring along bulky items, such as school bags, and valuable items to the Museum.
3. Please do not touch or damage or take any exhibits or equipment.
4. Visitors should be responsible for their own safety and follow the instructions from the Museum staff. The Museum is not liable for any loss of personal belongings or harm caused to the participants during the activities.
5. If Tropical Cyclone Warning Signal no. 3 or above is hoisted, or Red / Black Rainstorm Warning Signal is issued, all Docent-led Tour will be cancelled.
6. Responsible persons should keep the order of their visitors and ensure them to comply with the Museum Rules and Regulations including the followings:
 - Treasure the Exhibits. Please do not touch or damage the exhibits.
 - Do not bring food or drinks to the gallery
 - Do not smoke
 - Keep quiet
 - Taking photographs with flashlight is not permitted
7. Eating and drinking are not allowed inside the Museum.
8. The Museum staff has the right to stop any annoying behaviors and to order any person who cause any nuisance to others visitors to leave the Museum immediately.
9. Organization must assign a responsible person and deploy sufficient staff to ensure the strict adherence of all participants to this terms and conditions and instructions of the Museum staff.
10. Coaches may drop off visitors at the Museum and no parking facilities will be provided.