

Fire Services Requirements for
Non-local Higher and Professional Education Courses
operating in Non-exempted Premises

1. These Fire Services requirements do not include those stipulated by the Building Authority who is the controlling on the means of escape and building construction such as compartmentation and fire resistance of building elements.
2. The actual layout of the premises shall be in conformity with the approved plan.
3. All fire service installations (FSI) and equipment provided for the building shall be retained and maintained in efficient working order. Where alterations and additions are required, such work shall be carried out by a registered FSI Contractor and a certificate issued to the owner with copy forwarded to the Director of Fire Services within 14 days for substantiating compliance.
4. Unless already installed as part of the building's fire protection, FSI at the following scales shall be provided for the premises :-
 - 4.1 A manual fire alarm system in accordance with the Code of Practice for Minimum Fire Service Installations and Equipment with operating switch at each of the following locations :-
 - (a) near each exit,
 - (b) at the main entrance,
 - (c) at the reception area, and
 - (d) at the waiting area.
 - 4.2 Emergency lighting shall be provided to the entire premises and shall comply with the standard requirements for Self-contained Luminaries Emergency Lighting System (PPA/104(A)).

- 4.3 Unless the exits are already provided with signs in accordance with extant legislation, they shall be indicated by illuminated signs bearing the word and characters “EXIT 出口” in block letters and characters of not less than 125 mm high with 15 mm wide strokes. The colour of the letters/characters and contrasting colour on the background shall comply with any one of the followings; and shall be consistent throughout the entire premises :-

<u>Letter Colour</u>	<u>Background Colour</u>
Green	White
White	Green

If the exit sign(s) is/are not clearly visible from any location within the premises, directional sign(s) conforming to Table 10 of British Standard 5499 : Part 1 shall be provided to assist the occupants to locate the exits in the event of emergency.

- 4.4 An exit plan, showing the schematic diagram of the floor layout and the routes or exit to escape staircases, should be displayed on a prominent part of a wall immediately adjacent to the exit door of each classroom. Such plan should be 250 mm x 250 mm in size of material not easily defaced or damaged and fixed to a wall at a height of 1500 mm above the floor level.
- 4.5 If no portable fire extinguisher or hose reel have been provided as part of the building fire service installations, portable equipment of the approved type shall be provided at the following scale :-
- (i) One 9 litre CO₂/Water type fire extinguisher for every 100 square metres of the premises; or
 - (ii) One 9 litre CO₂/Water type fire extinguisher for each classroom.
5. If laboratory work is to be handled during the course, the attached Fire Services requirements for school laboratory shall be complied with.