

Details of licence requirements

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Licence name : Timber Store Licence

Licensing Authority : Fire Services Department

Inquiry Contact and phone numbers : Licensing & Certification Command, Dangerous Goods Division,
3/F, Fire Services Department Kwai Chung Office Building
86 Hing Shing Road, Kwai Chung, New Territories
Tel 2417 5757

The Regulation:

Control subject matters:

- Prohibition on operating timber store without a licence.
- Application for and grant of a licence.
- Transfer of licence.
- Grant or transfer of licence to bodies, corporate or partnerships.
- Renewal of a licence.
- Revocation, suspension, refusal to renew or transfer, amendment or variation of conditions of a licence.
- Notice of refusal, renewal, revocation or suspension of licence.
- Offence and Penalties.

Conditions of the Licence:

- The licence or a duplicate issued by the Director of Fire Services shall be displayed at the licensed timber store and must be produced for inspection by any police officer or any public officer authorized under Section 11(1) of the Timber Stores Ordinance on demand.
- All fire safety requirements issued by the Director of Fire Services to the licensee for compliance before the issue of the licence must be complied with at all times.
- The licensee shall, at all reasonable times, permit any police officer or the Director of Fire Services or any public officer authorized in writing by the Director of Fire Services to enter and inspect the licensed timber store for the purpose of ascertaining whether the provisions of the Timber Stores Ordinance or its regulations are being complied with.

The relevant Ordinance:

Timber Stores Ordinance, Cap. 464

How to apply:

- An application by a person for a licence shall be made to the Director of Fire Services in writing with 2 copies of a plan.
- Such other particulars, if any, as the Director of Fire Services may require to be shown on the plan.

Performance pledge if any:

Safety requirements are issued within 28 working days following receipt of the application and the required plan in full. Timber Store Licence is issued within 6 working days upon confirmation of full compliance with safety requirements.

Certificate fees :

New	\$3,110
Renewal	\$1000

Duration of Certificate : One year

Form required (Form number) : Nil.

Further Information:

For detailed information about application, please approach the Dangerous Goods Division.