

Brief Notes of Liaison Meeting between FSD and Authorized Persons

Date : 14 September 2006 (Thursday)
Time : 1500 hours
Venue : Conference Room, Fire Safety Command, FSD

Matters Discussed in the Meeting :

1. Fire Safety (Buildings) Ordinance, Cap. 572

There had not been any particular issues requiring members' attention.

2. Proposed New Arrangements for the Submission of Fire Service Installation Drawings for New Development

In response to the comments from the Association of Registered Fire Service Installation Contractors, the trial period of the above arrangement would be further extended for 3 months until September 2006.

The Meeting noted that FSD would consider offering a helpdesk to provide necessary advisory service on need basis, instead of requiring all the projects to go through the mandatory process of Stage I submission. If it was agreeable to the trade, a working group would be formed to work out the details of the proposal.

3. Fire Protection Measures in Construction Sites of Super Highrise Buildings

A meeting with stakeholders would be held once the revised guidelines were finalized.

4. The Application of Fire Protection Association LPC Rules for Automatic Sprinkler Installation Incorporating BS EN 12845

A FSD Circular Letter No. 3/2006 had been issued on 1.8.2006 to announce the adoption, with local modifications, of the LPC Rules for Automatic Sprinkler Installations incorporating BS EN 12845. The new standard would take effect from 1.1.2007 for all initial submissions of building plan received by FSD.

5. Proposed Revision of Fees and Charges

The revised fees and charges had taken effect from 7.7.2006.

6. Five-day Week

The five-day week arrangement in FSD had taken effect from 1.7.2006 with a drop box provided outside the shroff for collection of payment in cheques after office hours.

7. Graphical Symbol Exit Signs

The new design of graphical symbol exit signs had been endorsed in the Fire Safety Standard Advisory Group (FSSAG) meeting held on 29.6.2006.

8. Uncollected General Building Plans in FSD

FSD was keeping a huge number of uncollected endorsed or returned general building plans (GBPs). To resolve the problem, FSD was exploring possible arrangements for disposal of plans which had been remained uncollected for more than 6 months.

In the meantime, the trade was reminded to collect GBPs from FSD timely.

9. Premature Submission of FSI/501 by FSIC

Some FSI/501 were submitted to FSD at a very early stage even though the site was not ready for initial inspection. Such case would be treated as incomplete case with defects, for which re-inspection arrangement could only be made at a later stage until the project inspecting officers were free from other tasks of initial inspection. To avoid causing unnecessary delay, the trade should better coordinate the schedule of their works and submit FSI/501 only when the site was ready for inspection.

In case of delays due to unforeseen circumstances, the concerned FSI contractors should withdraw the FSI/501 immediately and make fresh submission upon completion of the works. In that case the processing time would be much less than that of incomplete case pending re-inspection.

10. Staircase Pressurization System

In response to the difficulties encountered in providing staircase pressurization system, the trade might make reference to the standard and requirements stipulated in the FSD Circular Letter No. 2/2006. Furthermore, FSD would consider conducting a seminar jointly with the Institution of Fire Engineers (IFE) for experience sharing and highlighting of common faults in different scenarios.

11. Design of Fuel Tank Room

FSD would, upon receipt of HKIA's letter, give a written reply to HKIA to elaborate the details in this regard accordingly.

12. Uploading of Brief Notes of Meeting onto FSD Homepage

The brief notes of meeting would be uploaded onto FSD homepage.

END