

Brief Notes of Liaison Meeting between FSD and Authorized Persons

Date : 17 June 2010 (Thursday)
Time : 1500 hours
Venue : Conference Room, Fire Safety Command, FSD

Matters Discussed in the Meeting :

1. Registered Fire Engineer (RFE) Scheme

Comments on the revised consultation paper had been received from all the 10 Government Bureaux/Departments i.e. EDB, HD, EMSD, TELA, FEHD, BD, SWD, LCSD, ArchSD and HAD. All the Government Bureaux / Departments were in support of the RFE Scheme. Meetings had been held with the following Government Bureaux / Departments to discuss on their comments:-

- (i) Meeting among ArchSD, LCSD, TELA, SWD and EABFU had been held on 14.4.2010
- (ii) Meeting with EABFU & HAD on 20.4.2010
- (iii) Meeting with EABFU, BD and FEHD on 18.5.2010

FSD would take into account the comments received and revise the consultation paper where considered appropriate.

2. Inspection of Ventilating Systems in New Buildings

The BD enquired about the possible types follow-up actions in regard to the inspected ventilating system if defects were spotted. The BD was advised that follow-up actions could be:

- (i) re-inspection(s) until all defects were cleared;
- (ii) the AP undertook that all defects would be rectified before occupation without further inspection(s); or
- (iii) the AP / contractor would submit photos to prove that the identified defects had been rectified.

The BD advised FSD that they were planning to start the trial in January 2011. The FSD was awaiting further information from the BD.

3. Review of Codes of Practice (CoP)

397 comments from 19 key stakeholders were being consolidated by NP Division and all comments/responses would be analyzed in order to determine the way forward.

4. Floor Numbering

BD had just revised the PNAP ADV-3 on *Standardization of Floor Numbering*. All floors of a building should be assigned with floor numbers in a logical and consecutive numerical series. The consecutive numerical order of the floor numbers should be maintained irrespective of the functions of the floors.

It had, however, been noted that minor changes to the consecutive floor numbering system, such as omission of floor numbers “4”, “13” and those ending with a “4” had been adopted widely in buildings in Hong Kong.

To strike a balance between the possible adverse effects of omission of floor numbers and the long established local practice and custom in floor numbering for buildings mentioned above, the omission of floor numbers “4”, “13” and those ending with a “4” might be accepted. Except for this type of acceptable omissions, assigning floor numbers with other omissions would not be allowed. In addition, the use of non-numerical names (unless indicated together with the normal floor numbers, e.g. 20/F Sky Garden), alias names, alternative floor numbers (e.g. in the form of “also known as x/F”), illogical, non-conventional or nonconsecutive numbers, etc. would not be accepted for assigning floor numbers.

This practice note did not apply to the following projects:

- (i) Projects for which the Sales Brochure prepared by the developer was made available for inspection / collection by the general public and a copy of the Sales Brochure was deposited with the BD by recorded delivery before 1 September 2010 ;
- (ii) Projects for which not less than one unit/flat had already been sold before 1 September 2010;
- (iii) Projects for which an application for an OP was submitted before 1 September 2010.

5. AP Correspondence List

BD had agreed to provide an updated AP mailing list to FSD upon request with inherent needs, i.e. for issuance of the FSD Circular Letters which were related to the Buildings Ordinance.

END