

**Summary of Notes of Liaison Meeting between FSD and the Association of  
Registered Fire Service Installation Contractors of HK Ltd (FSICA)  
held on 18.10.2007**

**1.1 Improvement of Fire Safety under the Fire Safety (Commercial Premises) Ordinance**

Members were briefed on the latest inspection statistics.

**1.2 Checking the Standard of Maintenance Works Carried Out by Registered Fire Service Installation Contractors (FSIC)**

Members were briefed on the latest statistics related to the surprise checks carried out by FSD.

**1.3 Proposal to Improve Fire Safety in Private Buildings**

The Fire Safety (Buildings) Ordinance was implemented on 1.7.2007. Enforcement and publicity work was in progress.

**1.4 Proposed New Arrangements for the Submission of Fire Service Installation Drawings for New Developments**

Stakeholders were being consulted on the proposed “Help Desk” service.

**1.5 Third-party Certification / Product Certification / Product Listing Schemes**

Stakeholders were being consulted on the Registered Fire Engineer (RFE) Scheme.

**1.6 Fire Protection Measures in Construction Sites of Super High-rise Building**

The draft guidelines would be finalized shortly.

**1.7 Interview and Written Exam for Registration as Class 3 FSICs**

Tender for provision of computerized examination service was being processed.

**1.8 The Change of the Institution of Electrical Engineers (IEE)**

Interim arrangements for processing the qualifications of Class 1 FSIC applicants would be worked out with reference to the information provided by local universities and professional bodies.

**1.9 Publicizing Information on Removal/Reprimand of FSICs**

A mutually agreeable format of displaying the disciplinary records of FSICs had been worked out. FSICA and FSD would further discuss the duration of display.

**1.10 Provision of Additional Information on FSICs in the FSD Website**

Checking of information on the qualified persons of Class 1 and Class 2 FSIC was in progress.

**1.11 Transfer of Compliance Check of Ventilation/Air-conditioning Control (VAC) System from Ventilation Division to Regional Offices**

The arrangements had been made permanent and were applicable to licensed premises.

**1.12 Field Study on Unwanted AFA Calls**

Follow-up actions were being taken on the recommendations in the review report.

**1.13 Improvement measures to be taken by RFSICs in respect of repairing/maintenance of building FSI**

FSICA was refining the draft poster for notification of FSI shut-down.

**1.15 The importance of proper maintenance of FSI having regard to the recent tragic fire**

Suitable measures for improving the security of subsidiary valves were being studied.