

**Summary of Notes of Liaison Meeting between FSD and the Association of
Registered Fire Service Installation Contractors of HK Ltd (FSICA)
held on 24.1.2008**

1.1 Improvement of Fire Safety under the Fire Safety (Commercial Premises) Ordinance

Members were briefed on the latest inspection statistics.

1.2 Checking the Standard of Maintenance Works Carried Out by Registered Fire Service Installation Contractors (FSIC)

Members were briefed on the latest statistics related to the surprise checks carried out by FSD.

1.3 Proposal to Improve Fire Safety in Private Buildings

Enforcement and publicity work was in progress. FSICA would be invited to nominate a representative to join the Advisory Committee.

1.4 Proposed New Arrangements for the Submission of Fire Service Installation Drawings for New Developments

Mutually acceptable arrangements were being explored in consultation with stakeholders.

1.5 Third-party Certification / Product Certification / Product Listing Schemes

Comments from stakeholders on the Registered Fire Engineer (RFE) Scheme were being analyzed.

1.6 Fire Protection Measures in Construction Sites of Super High-rise Building

A draft circular letter on the subject was being prepared.

1.7 Interview and Written Exam for Registration as Class 3 FSICs

The first computerized examination was tentatively scheduled for July 2008.

1.8 The Change of the Institution of Electrical Engineers (IEE)

Stakeholders would be consulted on the proposed amendment to the Fire Service (Installation Contractors) Regulations.

1.9 Publicizing Information on Removal/Reprimand of FSICs

Disciplinary records of registered FSICs for the past two years had been posted on the FSD website.

1.10 Provision of Additional Information on FSICs in the FSD Website

Members were briefed on the results of the recent checking on the qualified persons of FSICs.

1.11 Field Study on Unwanted AFA Calls

Follow-up actions were being taken on the recommendations in the review report.

1.13 Improvement measures to be taken by RFSICs in respect of repairing/maintenance of building FSI

FSICA had produced a further revised draft poster for notification of FSI shut-down.

1.14 The importance of proper maintenance of FSI having regard to the recent tragic fire

A draft circular letter on FSI shut-down was being prepared.

1.15 Proper Submission of Copies of FS 251 to FSD

FSICs would be encouraged to submit copies of FS 251 by hand or by registered mail to FSD to avoid misplacement.

1.16 Interpretation of Section 5.3.4 of Appendix 4 of the Code of Practice for Inspection, Testing and Maintenance of Installations and Equipment

It was clarified that the restriction of 3 seconds time delay should be applicable to both audio and visual fire alarms.