

**Summary of Notes of Liaison Meeting between FSD and the Association of Registered
Fire Service Installation Contractors of HK Ltd (FSICA)
held on 28 June 2012**

1.1 Improvement of Fire Safety under the Fire Safety (Commercial Premises) Ordinance

Members were briefed on the latest inspection statistics.

1.2 Checking the Standard of Maintenance Works Carried Out by Registered Fire Service Installation Contractors (RFSIC)

Members were briefed on the latest statistics related to the surprise checks carried out by FSD.

1.3 Proposal to Improve Fire Safety in Private Buildings

Members were briefed on the latest enforcement statistics.

1.4 Third-party Certification Scheme

The Consultancy Study on the Business Impact Assessment (BIA) commenced on 11.6.2012. The first working group meeting was convened on 14.6.2012 to discuss the way forward for the BIA study. A Project Steering Committee (PSC) meeting would be held on 28.6.2012 to monitor the progress of the study.

1.5 Review of FSI Code

The English version of the updated CoP had been published and taken into effect on 1 April 2012. The Chinese version of the CoP would be released later. A briefing for the trade would be arranged shortly.

1.6 Actions to be Taken against Suspected Counterfeit FSIs during Inspection

Regarding the Third-party Certification Scheme, FSICA conducted a presentation in the meeting. Views on the issue were exchanged and the response was generally supportive. As the issue should involve C&ED, FSD would liaise with the Department to see how to put the issue forward.

1.7 Commissioning of the Integrated Licensing, fire Safety and Prosecution System(LIFIPS)

FSD clarified that the paid FS251 was still available after the implementation of LIFIPS to facilitate those RFSICs who had little knowledge on computer and found it difficult to fill in e-FS251. Nevertheless, RFSICs were encouraged to use the new online service of the LIFIPS and e-FS251. Regarding the use of e-FS251, the general feedback was the technical difficulty in filling in the form. In this regard, it was agreed that in the forthcoming briefing on “Review of FSI Code” for the trade, an additional session would be provided as Part II of the briefing in which matters regarding e-FS251 would be discussed. Meanwhile, a working group would be formed to explore the ways and means to resolve the technical problems arising from e-FS251 and e-submission.

1.8 Oriental Daily news report of 11.6.2012 – old maintenance label on hose reel in Tin Chung Court, Tin Shui Wai

The issue was brought up to remind the trade that according to the CoP, only fire extinguishers were required to be provided with an information label after maintenance. For all other FSIs, there was no such requirement. Therefore, all outdated labels attached to other FSIs for reference by FSICs or management staff should be removed during annual maintenance. As this item was only for members’ information, members agreed that the item be deleted in the next meeting.

1.9 Quality of Printing and Correct Entry of Information into e-FS251

For the past few months, it was noted that the printing quality of some e-FS251 was poor and that all mandatory fields of e-FS251 were not properly filled and same serial number was used for more than one e-FS251. RFSICs were reminded to pay attention to these problems. Meanwhile, technical problems in relation to e-FS251 would be discussed in the newly formed working group as mentioned in paragraph 1.7 above.

2.0 Electronic Submission of Notification to FSD on Occasion Building FSI is shutdown for work

RFSICs were encouraged to report FSI shut-down through online submission, and they were also reminded to note that, according to the new arrangement, one FS251 should be used for one building only.