

**Summary of Notes of Liaison Meeting between FSD and the Association of Registered
Fire Service Installation Contractors of HK Ltd (FSICA)
held on 20 December 2012**

1.1 Improvement of Fire Safety under the Fire Safety (Commercial Premises) Ordinance

Members were briefed on the latest inspection statistics.

1.2 Checking the Standard of Maintenance Works Carried Out by Registered Fire Service Installation Contractors (RFSIC)

Members were briefed on the latest statistics related to the surprise checks carried out by FSD.

1.3 Proposal to Improve Fire Safety in Private Buildings

Members were briefed on the latest enforcement statistics.

1.4 Third-party Certification Scheme

The consultant had completed the interviews to potential service users. At the working group meeting held on 7 December 2012, the consultant presented the progress report and elaborated the findings to all members for discussion. After incorporating the comments from FSD and EABFU, the consultant would fine-tune the progress report and present in the Project Steering Committee meeting which was scheduled to be held in early January 2013. In the meantime, the consultant was in the course of drafting the final report of the Business Impact Assessment and expected that the report would also be submitted in early January.

1.5 Review of FSI Code

Since Buildings Department might need more time to complete the Chinese version of the FSI Code, the meeting agreed to delete this item for the time being until there was further development to report.

1.6 Actions to be taken against Suspected Counterfeit FSIs during Inspection

After the briefing session on 'Suspected Counterfeit Products/Fire Service Installations (FSIs) and Equipment' conducted by Customs and Excise Department (C&ED) in August 2012, a communication mechanism between C&ED and FSICA/relevant trades had been established. As FSICA was currently in the course of conducting study on this issue, the item would be retained until the outcome of the study from FSICA.

1.7 Commissioning of the Integrated Licensing, fire Safety and Prosecution System (LIFIPS)

FSD noted that there was merely a slight increase in the submission of e-FS 251 in the past few months after various promotion activities conducted by the Department in July 2012. FSICA was requested to persuade their members, preferably at regular intervals, for switching to the use of e-FS251. In order to promote the usage of e-FS251, FSICA suggested modify the label of fire extinguisher to facilitate FSI contractors in using e-submission. Members supported the proposal. FSICA undertook to provide a framework of the modified label of fire extinguisher for further discussion.

1.8 Quality of Printing and Correct Entry of Information into e-FS251

Representative of FSD informed the meeting that improvement on quality of printing and discrepancies of correct entry of information into e-FS251 was noted.

1.9 Electronic Submission of Notification to FSD on Occasion Building FSI is shutdown for work

Not many notifications of shutdown of FSIs through electronic submission were received by FSD. Registered Fire Service Installation Contractors were encouraged to make use of such convenient and reliable means for their submissions.

2.0 Increase of selling price of FS251

The meeting was informed that the selling price of the next edition of FS251 would increase from \$60 to \$84 in around April 2013.

2.1 Re-structuring of New Projects Division

The meeting was informed that due to re-structuring of New Projects Division with effect from 1 January 2013, FSI drawings submitted by means of Form 314 and 314A would be vetted by a technical staff.

2.2 Report on the progress of Sprinkler Subsidiary Valve Management System (SSVMS)

Representative of FSICA briefed members on the progress of SSVMS which was introduced about a year ago. Since then, FSICA had conducted a number of talks for relevant trade in order to promote the advantage of applying SSVMS from fire safety point of view. Nevertheless, the result was beyond expectation. In this regard, FSD encouraged FSICA to continue with the promotion activity within relevant trades.