

**Summary of Notes of Liaison Meeting between FSD and the Association of Registered  
Fire Service Installation Contractors of HK Ltd (FSICA)  
held on 12 March 2013**

**1.1 Improvement of Fire Safety under the Fire Safety (Commercial Premises) Ordinance**

Members were briefed on the latest inspection statistics.

**1.2 Checking the Standard of Maintenance Works Carried Out by Registered Fire Service Installation Contractors (RFSIC)**

Members were briefed on the latest statistics related to the surprise checks carried out by FSD.

**1.3 Proposal to Improve Fire Safety in Private Buildings**

Members were briefed on the latest enforcement statistics.

**1.4 Third-party Certification Scheme**

The 4th Project Steering Committee (PSC) meeting had been held on 4 March 2013 in which the consultant presented the final report on the RFE Scheme. In gist, the report pointed out that the RFE Scheme would not have negative impact on the existing stakeholders in particular the Small and Medium Enterprises and that majority of stakeholders were supportive to the scheme. Meanwhile, the draft DDI for the RFE Scheme was being finalized in-house before submitting to the Security Bureau.

**1.5 Actions to be taken against Suspected Counterfeit FSIs during Inspection**

Regarding this subject matter, the work on the part of FSD had been completed. FSICA was now liaising with C&ED to see if an additional forum could be arranged for the trade. FSICA and her members were encouraged to report suspected counterfeit cases to C&ED at once.

**1.6 Commissioning of the Integrated Licensing, fire Safety and Prosecution System ( LIFIPS )**

Given that a mere 2 to 3% increase in the submission of e-FS251 had been recorded in the past two months, FSD contemplated conducting a seminar for working staff / assistants of RFSICs for promoting a wider use of e-FS251. FSICA would send a message to all her members through the web site of FSICA encouraging them to use e-FS251.

**1.7 Quality of Printing and Correct Entry of Information into e-FS251**

Significant improvement on the quality of printing and accuracy of entry of information into e-FS251 was noted.

**1.8 Electronic Submission of Notification to FSD on Occasion Building FSI is shutdown for work**

Extremely low usage of electronic submission was noted. To improve the situation, this issue would be promoted together with e-FS251 at the seminar proposed in paragraph 1.6 above and FSICA would strengthen the promotion by sending message to their members through e-mail and the web site of FSICA.

**1.9 TV Program organized by EMSD**

The theme of the TV programme organized by EMSD aimed at introducing the general aspects of E&M works for the familiarization of the public.