

**Summary of Notes of Liaison Meeting between FSD and the Association of Registered
Fire Service Installation Contractors of HK Ltd (FSICA)
held on 8 September 2015**

1.1 Improvement of Fire Safety under the Fire Safety (Commercial Premises) Ordinance

Members were briefed on the latest inspection statistics.

1.2 Proposal to Improve Fire Safety in Private Buildings

Members were briefed on the latest enforcement statistics.

1.3 Checking the Standard of Maintenance Works Carried Out by Registered Fire Service Installation Contractors (RFSIC)

Members were briefed on the latest statistics related to the surprise checks carried out by FSD.

1.4 Registered Fire Engineer Scheme (RFireE)

The 2nd draft of the Fire Services (Amendment) Bill was received from the Law Draftsman. After scrutiny, further responses and inputs on the Bill were reverted to SB in late July 2015. FSD was currently concentrating on the preparation of the relevant legislative materials with a view to having the Bill passed within the 2016/17 Legislative year.

1.5 Commissioning of the Integrated Licensing, fire Safety and Prosecution System (LIFIPS)

The usage of e-FS 251 hovered around 30% in the first half of 2015 and reached a record high of 37.25% in July.

1.6 Annual Inspection of Fire Service Installations and Equipment (FSIs)

Between May and August 2015, there were 2,565 FSD Advisory Letters (FSDAL) dispatched to building owners and 802 FS 251 were received by FSD.

1.7 Provision of reference cost estimation for upgrading FSI of typical old buildings

It was observed during discussion in the meeting that there might be legal implication for FSICA to provide the cost estimation for upgrading FSI of typical old buildings for reference of the building owners. In this regard, FSD would seek DoJ's advice on the legality and practicability of asking FSICA to publish a reference price list for upgrading of FSI in typical old buildings under Cap 572, in view that the Competition Ordinance would come into operation on 14 December 2015.

1.8 Labels on FSI Annual Inspection and Last Maintenance

According to the CoP, only fire extinguishers were required to be provided with an information label after maintenance. For all other FSIs, there was no such requirement. As such, all outdated labels attached to the FSIs should be removed during annual inspection. It was agreed in the meeting that representatives of FSICA would convey the message to their members while FSD would seek the views of HKAPMC members in the FSD-HKAPMC Liaison Meeting.

1.9 Review of Workshop Equipment List

As the existing workshop equipment list for FSI contractors was drawn up long time ago, it was agreed in the meeting that a working group headed by FSD, comprising representatives from FSID and FSICA would be set up to review the workshop equipment list for Class 1, 2 and 3 RFSIC.

1.10 Fire Safety Provisions for Residential Flats with Open Kitchen Design

Due to the increasing availability of small-sized residential flat with open kitchen design in the market, there was a need to alert the owners of this type of flats to arrange annual inspection of FSIs by registered FSICs and submit FS 251 to FSD. In this regard, FSD together with HKAPMC had prepared a pamphlet for distributing to the public. It was observed during discussion in the meeting that there might be complexities in carrying out annual inspection of FSIs in this kind of residential flats. It was suggested that views of HKAPMC should be sought on the issue. In this regard, FSD would reiterate the issue in the FSD-HKAPMC Liaison Meeting,