

## **Summary of Notes of 20th Ventilation Installations Liaison Group Meeting**

**(held on 23.4.2009)**

### **1 Notices for Submission of Annual Inspection Certificates (AIC)**

A total of 91 AICs with mistakes were received in the past 3 months with 24 nos. on item 8 – Premises type missing/incorrect, 21 nos. on item 7 – Address not tally with record. FSD would issue written clarification to RSC(V) if the AIC with mistake was later found to be in order.

A new set of revised “AIC Notices” would be used starting 1 May 2009 with a new sentence added at the end stating the requirements of annual inspection under Cap. 123J and Cap. 132CE and the penalties for contravening the regulations. In order to avoid confusion, one AIC would be prepared corresponding to each Letter of Compliance issued for a licence in a premises.

### **2 Selection of AICs for Audit Check**

AICs submitted would be randomly selected for audit checks. Audit check of AICs for licensed premises would only be carried out within the licensing area of the premises and the fire safety requirements for ventilation system prevailing at the time of building completion would be used as the basis of audit inspection of ventilation system in building/premises.

### **3 Third Party Fire Safety Certification Scheme**

The consultation paper was being fine-tuned after the receipt of comments from various stakeholders. The updated paper would again be circulated to all parties for the collection of views in due course.

### **4 Certification of Ventilating System in New Building**

FSD had sent a letter to the Hong Kong Institute of Architects to appeal for their assistance in reminding their members to pay attention to the ventilating system requirements in building projects.

### **5 Pre-insulated Duct System**

It was considered that insulated ductboard of stiffness class R3 in BS EN 13403: 2003 had similar flexural rigidity to that of galvanized steel sheet commonly used in air duct fabrication and could be considered as an alternative to G.I. sheets. The trade would explore with ductboard suppliers on possibility of providing test certificates to verify this property as well as locating laboratories for carrying out the test..

### **6 High Temperature Fusible Links**

Use of about 100°C fusible link in kitchen exhaust would be considered for projects on individual merits, e.g. stove rating and proximity of fusible link to the heat sources.

### **7 Testing of Fusible Link**

For inspection of ventilating system for hotel licence, the applicant’s representative or RSC(V) would be noticed in advance to provide a list of fusible links used for random testing before inspection. The list of defects, if any, sent to the applicant’s representative/RSC(V) would then include the test results of the fusible links.

HKACRA would continue to look for accredited laboratories that could provide third party

certification for fusible links.

## **8    Law Enforcement Duties**

The number of AICs with defects received by FSD increased steadily in the past months. Some AICs received were attached with a long list of defects relating to inaccessibility to fire dampers, RSC(V)s were advised to coordinate with the system owners to inspect the dampers as far as possible. To alleviate the situation, FSD had sent letters to property management companies to alert them of the need to maintain ventilating systems in safe and efficient working order and carry out annual inspections.