

## **Summary of Notes of 25th Ventilation Installations Liaison Group Meeting**

**(held on 29.7.2010)**

### **1 Notices for Submission of Annual Inspection Certificates (AIC)**

A total of 75 AICs with mistakes were received in the past 3 months with 17 nos. on item 7 – Address not tally with record and 14 nos. on item 8 – Premises type missing/incorrect,.

### **2 Third Party Fire Safety Certification Scheme**

The comments from various bureaus / government departments on the scheme were under review.

### **3 Pre-insulated Duct System**

Job references of pre-insulated duct in the ventilating / air-conditioning system and comments on the maximum allowable sizes of duct were received by FSD. FSD liaised with BD to substantiate the requirement on fire property of pre-insulated duct. FSD will keep members informed of the progress.

### **4 Certification of Ventilating System in New Building**

The relevant work was in progress.

### **5 Technical Issues Related to the Audit Check of AIC**

An ad-hoc meeting with the trade on technical issues related to AIC audit check was held in July 2010. Further technical meeting would be arranged.

### **6 AIC Audit Check**

Proposal for different selection method for “good” and “bad” AICs for audit inspection was discussed. FSD indicated that the proposal would need further internal discussion before drawing a conclusion.

### **7 AIC Submissions**

FSD raised that RSC(V)s should be more specific in narrating the defects revealed during inspection. In order to demonstrate their proficiency in the trade, RSC(V)s should also be more prudent in recommending remedial measures as it was common to find that dampers diagnosed for replacement could actually be restored to normal working order through simple maintenance steps e.g. brushing and oiling.

### **8 Non-proprietary Made Fire Damper**

FSD notified BD again in June 2010 that individual assessment or certification of non-proprietary made fire dampers would not be carried out by FSD as long as these were constructed in accordance with the details stipulated in Part XI of FSD Circular Letter No. 4/96. BD could ask AP to provide their own certification where appropriate.

It was pointed out that AP might request certification of such damper from RSC(V)s and suggest AICs should be issued after works completion. FSD would not restrain RSC(V)s from producing letters of their own and this was a commercial decision to be made by the owner of ventilating system.