

Summary of Notes of 26th Ventilation Installations Liaison Group Meeting
(held on 4.11.2010)

1 Pre-insulated Duct System

BD accepted that use of pre-insulated panels for the fabrication of air duct would not increase the risk of fire spread. A FSD Circular Letter would be drafted to promulgate the use and limitations of this materials including restrictions on duct size and installation location,

2 Inspection of VAC System for Licensed Premises

FSD pointed out that VAC inspection procedures had been followed by FSD members in general after the transfer of the VAC inspection duties from the VD to the Regional Offices. However, in view of the HKRVCA's remark, a review of the existing VAC inspection practices would be carried out to further enhance FSD's service.

3 Inspection of Fire Dampers in New Building before Occupation

BD had issued a Circular Letter "Inspection of Fire Dampers before Application for Occupation Permit" to all AP, RSE, RGE, RGBC and RSC on 24.9.2010. The objective of the scheme was to collect data on the workmanship and functionality of fire dampers installed in new buildings. Buildings applying for OP or TOP after 1.1.2011 would be randomly picked by BD for the inspection of fire dampers by FSD. The scheme would be put on trial for a period of 4-6 months and a review would be conducted afterwards.

4 Technical Issues Related to the Audit Check of AIC

The following conditions had to be satisfied if one single AIC was to be issued to an occupancy covered by more than one licence:

- (i) Occupancy under the same legislation, i.e. either Cap. 123J or Cap. 132 CE.
- (ii) The licensing areas are within the same occupancy.
- (iii) Documents to prove all occupancy licences held by the same person/company.
- (iv) Ventilation requirements of the licensing areas are the same.
- (v) AIC to provide details of all licensing areas including names/boundaries and inspection results of the ventilation installations.

5 Fire Damper for Ventilation Duct Facing Light Well

BD clarified that "The purpose of 900 mm spandrel is for the protection against spread of fire and smoke between floors." Therefore, it is advised that openings should not be made to the 900 mm spandrel irrespective of whether the opening to be made on the next floor is directly below or not."