

## **Summary of Notes of 41th Ventilation Installations Liaison Group Meeting**

**(held on 14.8.2014)**

1.	<p><b><u>Pre-insulated Duct System</u></b></p> <p>The Chairman reported that the draft Circular Letter endorsed by VILG on 14 May 2014 had been submitted to the senior management of FSD for endorsement. In order to avoid any unnecessary misleading to the trades, the Chairman reminded members not to distribute the draft to any other party before FSD had formally announced the launch of the Circular Letter. The Chairman would keep members informed of the progress.</p>
2.	<p><b><u>Electrical Interlock and VAC Control System for Licensed Premises</u></b></p> <p>The Chairman reported that FSD had received a request from HKRVCA on 3 June 2014 to arrange a meeting for clarification of some cases involving VAC in food premises. A meeting with representatives of HKRVCA in the presence of Policy Division/ Regional Offices/ Ventilation Division (VD) of FSD had then been held on 27 June 2014 accordingly. By the chance of this meeting, the Chairman recapitulated that the electrical interlock setting of the VAC schematics of 4 sample cases intended for representing trade's normal practices for some common cases and the cases should not be regarded as exhaustive. He added that the draft circular letter had previously been circulated to members of VILG &amp; FSSAG for comment and no comments were received. However, the Chairman agreed that the draft circular letter could be re-circulated again so as to facilitate members of VILG to review and comment on it before the next VILG meeting.</p>
3.	<p><b><u>Certification of Fire Dampers Newly Installed in New Buildings before Occupation</u></b></p> <p>The Chairman pointed out that the PNRC25 "Submission of Certificate of Completion of Building Works and Schedule of Building Materials and Products" had taken immediate effect except for buildings or building works which were being carried out or consent to which had been given on or before 9.9.2013. He understood that the first batch of certification works for the newly installed fire dampers by RSC(V) would only be carried out after substantial completion of building works and installation of fire dampers. One of the members advised that HKRVCA would have a meeting with BD on the details of the implementation of the PNRC25. He would inform members if further information would be got from BD.</p>

4.	<p><b><u>Revised Registered Fire Engineer Scheme on the Implementation of Third Party Fire Safety Certification</u></b></p> <p>The Chairman reported that drafting of the new legislation bill was in progress and was anticipated to be submitted to LegCo in 2015/2016.</p> <p>The Chairman advised this item to be frozen in this stage due to law drafting work taking time. It would be brought up in about 12-month time.</p>
5.	<p><b><u>Annual Inspection of Ventilating System</u></b></p> <p>The Chairman advised that a draft publicity plan was being prepared by VD. In view of the nature of the stakeholders and subsequent consultation with BD, the direction of publicity would be focused on RSC(V), building industry and building management industry etc. Upon agreed by senior management, VD would brief members about the publicity plan before implementation.</p>
6.	<p><b><u>Fire Damper Standards</u></b></p> <p>The Chairman advised that this item should be deleted since it had been understood by members that the requirements of fire and smoke damper may vary between BD and FSD due to different applications.</p>
7.	<p><b><u>Common Mistake and Mal-practice of AIC submissions</u></b></p> <p>HKRVCA reported that they had successfully held a seminar in HKPC on 21.5.2014 from 2pm-5pm. The Chairman thanked HKRVCA to offer a session for VD to present a topic regarding some common mistakes and mal-practices which had been observed recently.</p>
8.	<p><b><u>E-form for AIC submissions</u></b></p> <p>In view of the proposed full implementation of the e-form for AIC submission on 21 November 2014, HKRVCA expressed concerns on the design and use of the e-form. The Chairman welcomed members to provide their comments on the design of the e-form to FSD for consolidation with a view to make it more sophisticated in next revision. The Chairman reminded that any amendment to the e-form would involve significant resources and time. The Chairman encouraged the RSC(V) to fully adopt the e-form while any comments on the e-form were welcomed.</p> <p>One of the members advised that some RSC(V) might have difficulty in using computer to generate the e-form. He requested FSD to kindly consider accepting these RSC(V) to submit the new form in hand-writing due to their difficulty. Mr. Isaac CHAN advised that VD would consider in an individual circumstance.</p>