

Summary of Notes of 42th Ventilation Installations Liaison Group Meeting

(held on 13.11.2014)

1.	<p><u>Pre-insulated Duct System</u></p> <p>The Chairman reported that the Circular Letter 1/2014 for use of pre-insulated panels (PID) for the construction of air ducts in mechanical ventilating systems (VS) had been issued and distributed by email to the members of this meeting. The Chairman had briefed members on the technical requirements and restrictions on applications of PID in VS. The Chairman encouraged members to further distribute the circular letter to members of the trade while it could also be found in FSD website.</p> <p>The Chairman expressed his appreciation to the members of the VILG and the management of FSD for their invaluable inputs to the circular letter. One of the members (HKACRA) had expressed his gratitude to FSD for consulting trades' opinion by different means in the past 13 years with a view to adopt PID in VS without compromising fire safety.</p>
2.	<p><u>Electrical Interlock and VAC Control System for Licensed Premises</u></p> <p>The Chairman reported that the draft revised circular letter had been re-circulated to the members of VILG after last meeting and no written comment had been received up to this meeting. However, One of the members (HKRVCA) advised that they still had some comments on the draft revised circular letter and had preliminarily discussed the issues with VD's staff verbally. The Chairman proposed VD to have a separate meeting with HKRVCA and to agree and record on comments that could meet the trade's practices. The Chairman reminded that the process for circulation of the new comments to the members of FSSAG would only be carried out after the revised circular letter had been endorsed by the members of VILG.</p>
3.	<p><u>Certification of Fire Dampers Newly Installed in New Buildings before Occupation</u></p> <p>The Chairman understood that the trade had realised the publication of PNRC25 "Submission of Certificate of Completion of Building Works and Schedule of Building Materials and Products". One of the members briefed members that no record of certification was reported so far and he would update members if any further information was available from BD.</p> <p>The Chairman advised that the PNRC25 was only applied to new building works which were being carried out or consent to which had been given on or after 10.9.2013. The Chairman expected that it might take time to have the first batch of certification works since installation of fire dampers and the certification works would normally be carried out after substantial completion of the new building works.</p>

4.	<p><u>Revised Registered Fire Engineer Scheme on the Implementation of Third Party Fire Safety Certification</u></p> <p>As agreed by members, item to be brought up in 46th Meeting.</p>
5.	<p><u>Publicity Plan of VD</u></p> <p>The Chairman advised that VD was drafting a publicity plan in which recommendations stated in an EU management study report (finalised in November 2014) would be included. The Chairman added that VD would brief members on the proposal upon its endorsement by the management of FSD</p>
6.	<p><u>E-form for AIC submissions</u></p> <p>The Chairman reminded that the trade should fully adopt e-AIC form instead of the old AIC form. Mr. Isaac CHAN briefed members that e-AIC form adopting technology of 2D barcode could benefit FSD in efficient and accurate data entry and also facilitate error proof of AIC received, in particular handling the influx of e-AIC due to implementation of new FEHD licence renewal regime.</p> <p>One of the members advised that some RSC(V) had found difficulty in filing e-form. He requested FSD to provide guideline / demonstration for input information in e-AIC. The Chairman advised that it was a part of VD publicity plan to prepare sample completed AIC for uploading to website. The Chairman added that VD could provide demonstration if necessary and details could be further discussed.</p> <p>The Chairman understood that some RSC(V) might have difficulty in using computer for preparation of the e-form. He advised that VD could consider accepting these RSC(V) to submit the new form in hand-writing as an individual circumstance.</p>
7.	<p><u>Display of Contact Information of RSC(V) in BD Website</u></p> <p>One of the members advised that, unlike some other category of registered Contractors in BD's register, there was no RSC(V) contact information to be shown in the name list posted in BD's website. He opined that owners of VS would have difficulty to search and employ RSC(V) to carry out annual inspection for their VS. He advised that they had raised this issue to BD but BD had not provided any positive responses on this issue. The Chairman concurred with His view and FSD would try to reflect the situation to BD for their consideration. He would further follow up with BD on this issue and keep members informed of the progress.</p>