

## **Summary of Notes of 43th Ventilation Installations Liaison Group Meeting**

**(held on 12.2.2015)**

1.	<p><b><u>Pre-insulated Duct System</u></b></p> <p>The Chairman advised that the circular had been issued for an initial trial period of two years and it would be reviewed afterwards. As agreed by members, this item should be removed from this minutes and brought up around March 2016.</p>
2.	<p><b><u>Electrical Interlock and VAC Control System for Licensed Premises</u></b></p> <p>Mr. Isaac CHAN reported that a meeting has been held on 25.11.2014 with a view to consolidating the trade's comments on the draft circular letter. The Chairman advised that the consolidated comments from the trade would be initially discussed within different divisions of FSD having jurisdiction. The Chairman added that a sub-working group including members from the trade might be formed to fine-tune the draft circular letter if necessary.</p>
3.	<p><b><u>Certification of Fire Dampers Newly Installed in New Buildings before Occupation</u></b></p> <p>Mr. LEUNG Tat-wan advised that they had been discussed with BD on the above Practice Note for Registered Contractors 25 (PNRC 25). Given that the AP in submitting the certification on the newly installed fire dampers should include an inspection certificate on fire dampers by RSC(V) as stated in para. 4 of the PNRC 25, Mr. LEUNG had specifically asked BD whether they had any monitoring regime for the inspection certificate which was being endorsed and submitted by RSC(V)s and was advised by BD that it was the jurisdiction under FSD on monitor role of enforcement of the certification of fire dampers in buildings. The Chairman clarified that FSD had no role on the enforcement of the PNRC 25 and, moreover, the AP and RSC(V) had no statutory requirement to submit the certification on newly installed fire dampers in buildings / new buildings to FSD.</p> <p>Mr. LEUNG Tat-wan advised that they had asked BD to provide the number of AP's submission of the certification on fire dampers for the completion of building works after the launch of PNRC 25 but no response was received yet. Mr. LEUNG added that he would follow up with BD and update members if any further information was available from BD.</p>

4.	<p><b><u>e-AIC Form</u></b></p> <p>In view of FSD's request on fully adopting e-AIC form instead of the old AIC form since late November 2014, Mr. Isaac CHAN reported that the progress was encouraging. Mr. Isaac CHAN briefed members that the percentage of adopting e-AIC form had sharply increased from 2 % in Oct 2014 to over 95% in November 2014 and afterwards. The Chairman expressed gratitude to the trade to facilitate FSD in launching e-AIC form. Mr. LEUNG Tat-wan also thanked FSD to pragmatically handle those few old AIC forms submitted after the above cut-off date and also to assist some members in adopting the e-AIC form.</p> <p>The Chairman advised FSD were drafting some guidelines / demonstration templates, which could be uploaded to FSD's website, so as to further assist the trade members in filing the e-AIC form.</p> <p>Mr. CHAN Chi-shing had shared the experience to assist some RSC(V) to sort out the computer problems, such as wrongly using non-IE for internet browser to download e-AIC form. Mr. Isaac CHAN reported that there was no more RSC(V) indicating any difficulty in using computer for preparation of the e-AIC form in this moment.</p>
5.	<p><b><u>Publicity Plan of VD</u></b></p> <p>The Chairman expressed appreciation to HKRVCA in assisting the filming of a new API. Mr. Isaac CHAN briefed members the progress of the preparation of API and advised that the message of statutory requirement for the annual inspection of ventilating systems by RSC(V) was part of the API messages.</p>
6.	<p><b><u>Display of Contact Information of RSC(V) in BD Website</u></b></p> <p>Mr. LEUNG Tat-wan advised that they had raised concerns to BD about no RSC(V) contact information to be shown in the name list posted in BD's website. Mr. LEUNG would further follow up with BD on this issue and keep members informed of the progress.</p>