

Summary of Notes of 44th Ventilation Installations Liaison Group Meeting

(held on 28.5.2015)

1.	<p><u>Pre-insulated Duct System</u></p> <p>Item to be brought up for review around March 2016.</p>
2.	<p><u>Electrical Interlock and VAC Control System for Licensed Premises</u></p> <p>The Chairman noted that the trade still had different views on the draft revised circular letter though it was circulated to the members of VILG before. With the support from the members, the Chairman confirmed that a sub-working group should be formed so as to further consolidate comments from trade's representatives. The Chairman purposed that member of this sub-working group should consist of representatives from the trade and different internal divisions, including Ventilation Division, Regional Offices, FSID (SBSI/FSI invited as adhoc member). The Chairman proposed Engineer (Ventilation), Mr. Isaac CHAN to chair this sub-working group and encouraged members of the trade to nominate representatives to join the sub-working group.</p>
3.	<p><u>Certification of Fire Dampers Newly Installed in New Buildings before Occupation</u></p> <p>The Chairman advised that BD had referred part of an HKRVCA's enquiry, which had originally all addressed to BD, to FSD. That part of enquiry was about the monitoring regime to the form named "Part C" in Appendix A of PNRC-25, which should be endorsed by RSC(V) and subsequently submitted to BD via AP. Mr. Isaac CHAN advised the members that the PNRC 25 was issued by BD and it requested AP to include the certification on newly installed fire dampers after endorsed by RSC(V) in AP's submission. Mr. Isaac CHAN added that the PNRC-25 had not indicated any submission or certification requirement for inspection of existing fire damper. On the other hand, RSC(V) was required to issue, within 14 days of any inspection to existing fire damper, a certificate to anyone employing him and also send a copy of the certificate to Director of Fire Services after the inspection as statutorily required in Reg. 5 & 5A of Cap. 123J. Mr. Isaac CHAN added that a reply memo had been issued to BD to clarify the role of RSC(V) under Cap 123J.</p> <p>Mr. LEUNG Tat-wan advised that some of their members had started to provide certification in according to PNRC-25. Mr. LEUNG added that HKRVCA would follow up with BD on the monitoring regime to the form named "Part C" in Appendix A of PNRC-25.</p> <p>This item was proposed to be deleted in next meeting.</p>

4.	<p><u>e-AIC Form</u></p> <p>Mr. Isaac CHAN reported that all the incoming AIC in April 2015 were found adopting the new e-AIC form and VD office had not received any further enquiry about the use of the new e-AIC form in this month. Mr. LEUNG Tat-wan advised that HKRVCA had continuously provided assistance to some enquiries from their members on the use of the new e-AIC form. The Chairman expressed his thanks to HKRVCA and added that VD had prepared some guidelines for completing AIC as part of their publicity plan. .</p> <p>This item was proposed to be deleted in next meeting.</p>
5.	<p><u>Publicity Plan of VD</u></p> <p>The Chairman advised that FSD had prepared publicity with a view to promoting public awareness on annual inspection on ventilating system and also facilitating trade in the inspection and completing new e-AIC form. Mr. Isaac CHAN advised that an API consisting of messages from FSITF and VD had been launched in late February 2015. The API included radio and TV episode with video in You-tube. Moreover, an associated “pop up” had been provided in FSD home website. A poster with different sizes had been printed for promoting annual inspection of FSI and ventilating system. The Chairman encouraged members to utilize the poster to assist the publicity. Members could get the poster from VD office direct.</p> <p>Apart from the API above, the Chairman advised VD had prepared some information including guidelines for completing new e-AIC and a brief list of common irregularities found in ventilating system during compliance inspections. The information would be uploaded to FSD’s website.</p>
6.	<p><u>Display of Contact Information of RSC(V) in BD Website</u></p> <p>Mr. LEUNG Tat-wan briefed that they still had not received any feedback from BD though they had raised concerns to BD about no RSC(V) contact information to be shown in the name list posted in BD’s website. The Chairman briefed that Mr. Isaac CHAN had informally advised BD about this trade’s request. However, Mr. LEUNG concurred the Chairman’s view that it was more appropriate for the trade to further follow up with BD on this issue.</p>