

## **Summary of Notes of 45th Ventilation Installations Liaison Group Meeting**

**(held on 8.9.2015)**

1.	<p><b><u>Electrical Interlock and VAC Control System for Licensed Premises</u></b></p> <p>The Chairman expressed gratitude to the trade for nominating 4 trade members as representatives to join the sub-working group. The Chairman advised that Mr. Isaac CHAN would issue a member list for the sub-working group and then arrange the 1<sup>st</sup> meeting if there was no more nomination received. The Chairman welcomed the trade representatives to comment on the draft revised circular letter.</p>
2.	<p><b><u>Publicity Plan of VD</u></b></p> <p>Mr. Isaac CHAN reported that API including radio and TV episode with video in You-tube had been launched. Mr. Isaac CHAN further reported that some stock of posters for promoting annual inspection of FSI and ventilating system were still available in VD though some had already been distributed to the trade. Moreover, Mr. Isaac CHAN added that some information including guidelines for completing new e-AIC and a brief list of common irregularities found in ventilating system during compliance inspections had been uploaded to FSD's website.</p>
3.	<p><b><u>Display of Contact Information of RSC(V) in BD Website</u></b></p> <p>Mr. LEUNG Tat-wan advised that they had received BD's reply in response to their request for further display of contact information of RSC(V) in BD website. Mr. LEUNG cited BD's reply that it was not necessary to further provide RSC(V) contact information in BD's website.</p> <p>Mr. LEUNG advised that they would further follow up with BD on this issue.</p> <p>This item was proposed to be deleted in next meeting.</p>
4.	<p><b><u>AOB</u></b></p> <p>Mr. Isaac CHAN reported that Ventilation Division (VD) had found some pre-insulated duct (PID) being mis-used in air ducts connecting to fan coil units in some licence applications for scheduled premise (i.e. regulated under Cap 132CE). The Chairman reminded the trade that adopting PID for air ducts should only be applied to premises under Cap 123J and in compliance with the conditions and requirements stipulated in FSD Circular Letter No. 1/2014.</p>

	<p>Further to the Management Study carried out by EU in 2014, the Chairman advised that VD had carried out risk analysis on building ventilating systems (BVS). The risk analysis has identified the following three types of BVS which are considered of relatively higher fire risk.</p> <p>(a) Buildings with Residential Care Home (RCH) and BVS passing through fire compartments;</p> <p>(b) Buildings with Child Care Centre (CCC) and BVS passing through fire compartments;</p> <p>(c) Specified Commercial Buildings (SCBs) inspected and identified but not with all Fire Safety Directions complied with/discharged.</p> <p>Further to endorsement of the risk analysis by senior management of FSD, VD would launch an exercise to issue advisory letters with leaflets to the owners / management companies of the buildings identified. VD would issue advisory letters to CCC and RCH by batch first and random inspections to some of the buildings identified would be carried out afterwards.</p>
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