

Summary of Notes of 46th Ventilation Installations Liaison Group Meeting

(held on 25.11.2015)

1.	<p><u>Electrical Interlock and VAC Control System for Licensed Premises</u></p> <p>The Chairman advised that a meeting having representatives from FSD's Regional Offices and Ventilation Division was held on 29 October 2015 and thanked the trade representatives for their attendance. Mr. Isaac CHAN briefed the background of the sub-working group and reported that the proposed amendments had been gone through during the meeting. A summary of the discussion items would be issued and the next meeting would be advised later.</p>
2.	<p><u>Publicity Plan of VD</u></p> <p>Mr. Isaac CHAN reported that an email was distributed to RSC(V)s advising (1) guidelines for completing new e-AIC form and (2) a brief list of common irregularities found in ventilating system during compliance inspections. These documents had been uploaded to FSD's website. Mr. LEUNG Tat-wan confirmed that the email had been received and HKRVCA had helped to add the hyperlink to the documents in their website in order to enhance the publicity.</p>
3.	<p><u>Advisory Letters to Building Owners/ Management Companies</u></p> <p>The Chairman advised that VD was arranging to issue advisory letter to some incorporated owners of buildings/ management companies for some buildings identified. It was targeted to issue 1st batch of letters to buildings with Residential Care Home (RCH) and buildings with Child Care Centre (CCC) having building ventilating systems (BVS) passing through fire compartments in early December 2015. After the issuance of this batch, VD would review the feedbacks from the public and random inspections to some of the buildings identified would be carried out afterwards.</p>
4.	<p><u>AOB</u></p> <p><u>e-AIC Form</u></p> <p>Given that e-AIC form had been fully implemented for 1 year since 21 November 2014, Mr. CHAN Chi-shing had provided a summary to the meeting. Mr. CHAN advised that all incoming AIC were found adopting the new e-AIC form. VD office had not received further enquiry from the trade. The Chairman thanked the trade representatives to promote e-AIC form.</p> <p>However, Mr. CHAN indicated that some RSC(V)s had improperly used e-AIC form (for Cap 123J) for scheduled premises. Re-submission was required if found. Some other RSC(V)s had submitted e-AIC forms for ventilation installation in building / non-scheduled premises but those ventilation installation was not under the definition of the Cap 123J. VD would clarify with the respective RSC(V)s accordingly.</p>