

Requirements for Places of Public Entertainment Licence - Dance Parties in Community/School Hall

A. Location

The premises for dance parties shall not be located:-

- (a) at any buildings/structures which are of substandard construction;
- (b) on level 4 of basement or below;
- (c) in areas designated for emergency use such as buffer or refuge floor.

B. Core Requirements

1. Fire Service Installation (FSI) and Equipment

- (a) All fire service installations (FSI) and equipment provided for the premises in accordance with the latest approved building plans shall be maintained in efficient working order. Where alterations and additions are required, such works shall be carried out by a registered FSI contractor and a copy of the Certificate (Form FS 251) shall be submitted to the Director of Fire Services upon completion.
- (b) Additional fire extinguisher(s) shall be provided as required.

2. Ventilating System

All mechanical ventilating systems shall comply with Ventilation of Scheduled Premises Regulations, Chapter 132 or Building (Ventilating Systems) Regulations, Chapter 123, as appropriate and conform to the requirements as stipulated in the Fire Services Department Circular Letters No.4/96 Part XI.

3. Fire Safety Precaution

- (a) All exits and exit routes shall be kept free from obstruction at all times.
- (b) All exit doors and doors along exit routes shall be readily and conveniently openable from inside the premises without the use of a key while the venue is in business. They shall open in the direction of egress in such a way that they will not obstruct the staircase or corridor when open.
- (c) No naked light shall be allowed on the premises.

/C.....

C. Specific Requirements

1. An emergency evacuation plan should be prepared and all staff should be conversant with such plan so that they would assist the patrons in evacuation in case of emergency.
2. If draperies and curtains are provided, they shall be made of materials containing flame resistant fabric and conform to British Standard BS 5867: Part 2 or to another standard acceptable to the Director of Fire Services, or be brought up to any of those standards by treating with a fire retardant solution acceptable to the Director of Fire Services. In the latter case, the work shall be carried out by a Class II registered Fire Service Installation Contractor and a certificate (FS 251) to this effect from the Contractor shall be forwarded to this Department as documentary proof of compliance.
3. No decoration of a readily combustible nature shall be permitted. Where combustible wall, ceiling linings and linings for acoustic, thermal insulation and decorative purposes are provided within the premises, they shall be of Class 1 or 2 Rate of Surface Spread of Flame as per British Standard 476 : Part 7, or to another standard acceptable to the Director of Fire Services, or be brought up to any of those standards by treating with a fire retardant paint/solution acceptable to the Director of Fire Services. In the latter case, the work shall be carried out by a Class II registered Fire Service Installation Contractor and a certificate (FS 251) to this effect from the Contractor shall be forwarded to this Department as documentary proof of compliance.
4.
 - (a) All PU foam filled mattresses shall conform to British Standard BS 7177:1996 (for use in medium hazards premises/building) or to another standard acceptable to the Director of Fire Services.
 - (b) All PU foam filled upholstered furniture shall conform to British Standard BS 7176:1995 (for use in medium hazards premises/building) or to another standard acceptable to the Director of Fire Services.
 - (c) The PU foam filled mattress and upholstered furniture meeting the specified standards shall bear an appropriate label. Invoices from manufacturers/suppliers and test certificates from a testing laboratory both indicating that the PU foam filled mattress and/or furniture items comply with the specified standards shall be produced for verification. The test certificates shall be issued by a testing laboratory accredited to conduct tests according to the specified standards, and be authenticated by the company's stamp of manufacturers/suppliers.