

防火
PREVENT
FIRE

WHAT TO DO
IN CASE OF FIRE

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FIRE SAFETY BEGINS WITH YOU

Learn what to do if a fire breaks out in your building. This is the best way to protect yourself and those around you.

Every fire is different. You must act quickly when you hear the alarm or discover a fire. You must always protect yourself from smoke. Remember, most people die from smoke, not fire. Here are what to do.

IF THERE IS A FIRE IN YOUR UNIT

- Keep calm.
- Tell everyone in your unit to leave.
- Close all doors after you left your unit.
- Activate the fire alarm on your floor and yell "Fire".
- Leave the building using the nearest stairway.
- Don't try to get all valuables.
- Call the Fire Services Department by dialling "999" when you are safe.
- Meet the firefighters at a safe place and tell them the situation.



WHEN YOU HEAR THE FIRE ALARM

To go or to stay ...the decision is yours.

Most of the time, the best thing to do in a fire is to leave the building as soon as possible. But in some cases you may not be able to leave and you may have to stay in your premises. In either case you must act quickly. No matter what your decision is, you must protect yourself from the smoke.

IF YOU DECIDE TO LEAVE THE BUILDING

Check the door to your unit. If smoke is seeping through the door, do not open it. Protect yourself from smoke entering your unit as described later in this brochure.

- If there is no smoke, brace yourself and open the door a little.
 - If you see smoke or feel heat, close the door quickly and protect yourself.
 - If the corridor is clear, go out, lock your door behind you, and go to the nearest stairway.
- DO NOT USE THE LIFT.
- Open the nearest stairway smoke door carefully.
 - If there is no smoke, use the stairway to leave the building.
 - If there is smoke, do not enter. Close the door. Go to another stairway and open the smoke door carefully.
 - If there is no smoke here, use this stairway to leave the building.



- If there is smoke, do not enter. If there are other stairways, try them. If there are not, return to your unit and protect yourself from smoke.

WHEN YOU ARE INSIDE THE STAIRWAY

- If you find smoke on your way down the stairs, leave that stairway as soon as you can.
- Use another stairway if it is clear of smoke.
- If you can't use any stairway, return to your unit if you can, or go into any corridor and bang on other unit doors until you find a place to take shelter.
- Remember, wherever you are, if there is smoke, crawl low under it. The air is fresher near the floor.



IF YOU ARRIVE AT THE REFUGE FLOOR

- If you are feeling unwell or exhausted, stay at the refuge floor for rest. Dial "999" to call the Fire Services Department and tell them where you are if you need any assistance.
- If you choose to leave the refuge floor and continue to evacuate from the building by using stairway, please follow the evacuation procedures as stated in the above paragraphs "IF YOU DECIDE TO LEAVE THE BUILDING" and "WHEN YOU ARE INSIDE THE STAIRWAY".



IF YOU REMAIN IN YOUR UNIT

You must protect yourself from smoke. Stay in your unit until you are rescued or until you are told to leave. This may take a long time. Do not try to leave your unit a long time after the alarm has sounded. The longer you wait, the more risk there is that heavy smoke will have spread into stairways and corridors. Your chances of survival are less.

- Keep smoke from entering your unit. Use duct tape to seal cracks around the door and place wet towels at the bottom. Seal vents or air ducts the same way.
- If smoke enters your unit :
 - Call the Fire Services Department, tell them where you are and then move to the most smoke-free room, close the door and seal it with tape and towels. Open the window for fresh air.
 - Show your rescuers where you are by hanging a sheet from the window.
 - Keep low to the floor where the air is cleaner.
 - Listen for instructions from authorities.



REMEMBER, FIRE SAFETY BEGINS WITH YOU

- Familiarize with the layout of your building.
- Familiarize with the direction and routing of the means of escape beforehand and be prepared for quick evacuation.
- Prepare with your family a detailed emergency escape route and arrange a meeting place in case of fire.





Fire Services Department

For enquiries or complaints on
fire hazards please call

2723 8787

or contact any fire station