

FSD Connects with the Relevant Industries of Dangerous Goods

AGENDA

Welcoming Address

Mr. NG Ho-man

Topic 1: The introduction of "A Guide to Application for Dangerous Goods Licence and Approval"

Mr. CHONG Kin-lung

Topic 2: The Introduction of DG Store and Use/ Manufacture Licence Conversion Workshop & E-form for Licence Conversion

Mr. KU Chow-long

Topic 3: Application for DG Conveyance Licence

Mr. WONG Chung-man, Nick

Q & A Session

All Speakers



Welcoming Address

Assistant Divisional Officer
NG Ho-man
Dangerous Goods Legislation Division
Licensing and Certification Command
Fire Services Department



The introduction of "A Guide to Application for Dangerous Goods Licence and Approval"

《申請危險品牌照及批准指南》的導讀

Senior Station Officer
CHONG Kin-lung
Dangerous Goods Legislation Division
Licensing and Certification Command
Fire Services Department

Adaptation to the Amended Dangerous Goods Ordinance

- 24-Month Transitional Period
- DG Thematic Website
- Publication and Advertisement
- Workshops
- Publications







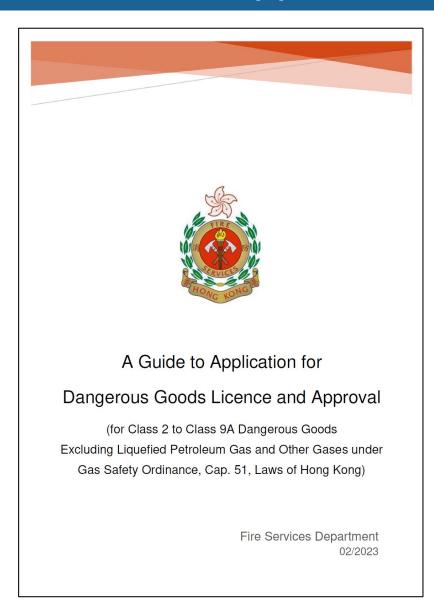


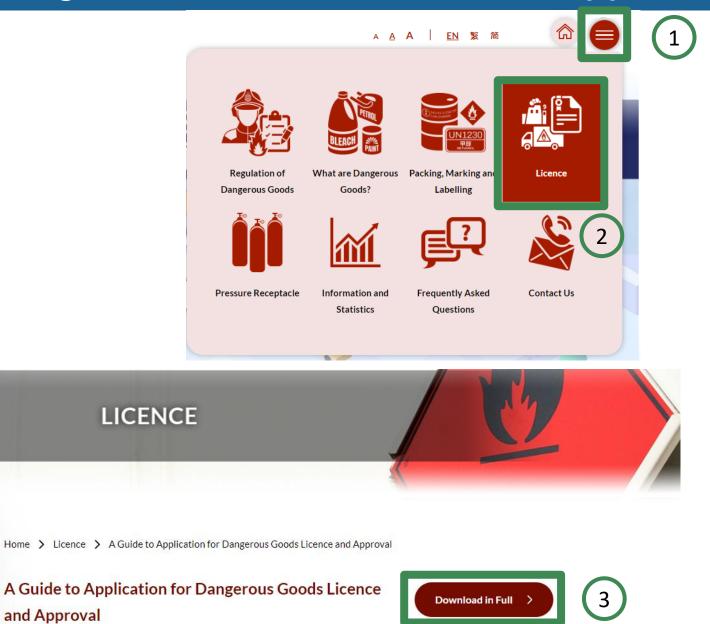




A Guide to Application for Dangerous Goods Licence and Approval

and Approval





Application for Licence and Approval

- Licence
 - Conveyance
 - Store and Use
 - Manufacture
- Approval
 - > Tank
 - Pressure Receptacle
 - ➤ Approved Person (獲批人士)

Storage of Class 9A Dangerous Goods



Purpose of the Guide

- Provide general information to assist the public in their application
- Set out the application procedures and the general Fire Safety Requirements (FSR)



Structure of the Application Guide

- **General Information** Part I
 - Classification
 - Regulatory Regime
 - **Transitional Provision**



- Licensing and Approval of S2 DG Part II
 - Conveyance
 - Store and use/ Manufacture/ Tank approval
 - Ventilation and Electrical Installation
- Part III Approved Person and Pressure Receptacle
 - **Approved Person**
 - Pressure receptacle
- Part IV Miscellaneous
 - Storage of Class 9A Dangerous Goods







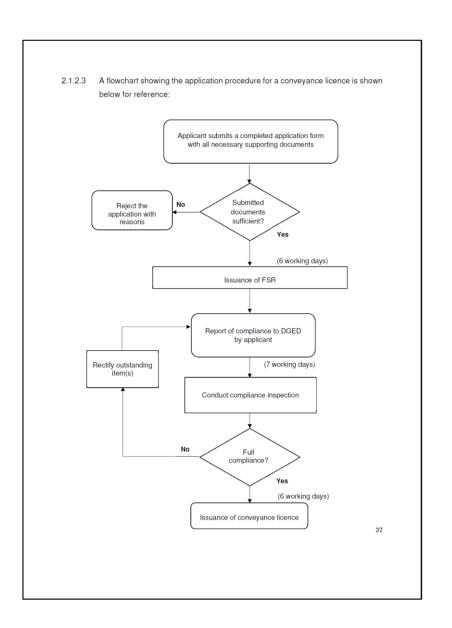


- **Appendices**
 - Samples of FSR

General Contents for Licence Application

- Introduction
 - Statutory Requirements
- 2. Application Procedures
 - Flowchart
- Considerations
 - Hazardous Area / Use Area
 - Compatibility
- 4. Report of Compliance
- Issuance and Prescribed Fee
- Condition and Restrictions
- 7. Renewal
- 8. Points to Note





Specific Guidance on Application

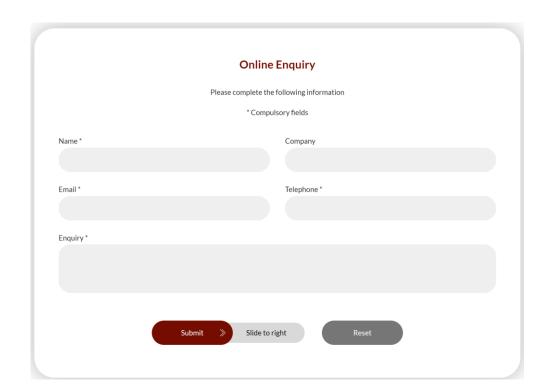
- Licence in Construction Site
 - Fire Safety Requirements
 - Relocation
 - Operation and Management of Store
- Alcoholic Beverages
 - Exemption
- Conveyance of Classes 4 to 9 DG by Vehicle
 - PML requirements





Update of the Application Guide

- Update when necessary
- Facilitate the trade, public and applicant





1.2.4 Regulatory Authority

- 1.2.4.1 FSD is the regulatory authority for Class 2, Class 3, Class 3A, Class 4, Class 5, Class 6.1, Class 8, Class 9 and Class 9A DG on land.
 - (a) Matters relating to the manufacture, storage or use of DG (other than Class 9A DG) could be directed to Dangerous Goods Control Division (DGCD) of FSD. The contact address, telephone number, fax number and email address are as follows:

Address: 4/F, Fire Services Department Kwai Chung Office Building,

86 Hing Shing Road, Kwai Chung, New Territories

Tel.: 2417 5757

Fax: 2413 0873

Email: hkfsd dg enq@hkfsd.gov.hk

(b) Matters relating to the conveyance of DG and storage of Class 9A DG could be directed to Dangerous Goods Enforcement Division (DGED) of FSD. The contact address, telephone number, fax number and email address are as follows:

Address: 2/F, Tsim Sha Tsui Fire Station Complex,

No.333 Canton Road, Kowloon

Tel.: 3850 8487

Fax: 3850 8450

Email: hkfsd_dg_enq@hkfsd.gov.hk

消防處 Fire Services Department

The Introduction of DG Store and Use/ Manufacture Licence Conversion Workshop and E-form for Licence Conversion

介紹危險品貯存暨使用/製造牌照轉換工作坊及電子申請表格

Senior Station Officer
KU Chow-long
Dangerous Goods Control Division
Licensing and Certification Command
Fire Services Department

Successfully processed **200** licences conversion application (update as 27.4.2023)

Hotline: 2417 5757

Address: 3/F & 4/F, Fire Services Department, Kwai Chung Office Building, 86 Hing Shing Road, Kwai Chung







Provide One Stop Service

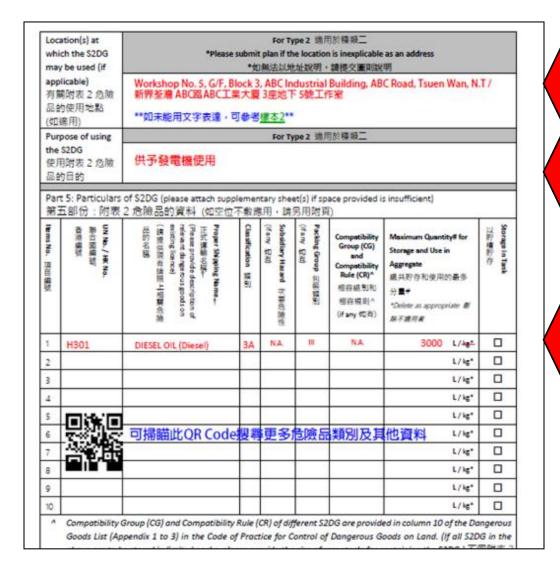
- 1) Guideline for Application Form
- 2) Safety Data Sheet (SDS)
- 3) Hazardous Area Drawings
- 4) Addendum to Fire Services Requirements (FSR)
- 5) Operation Manual





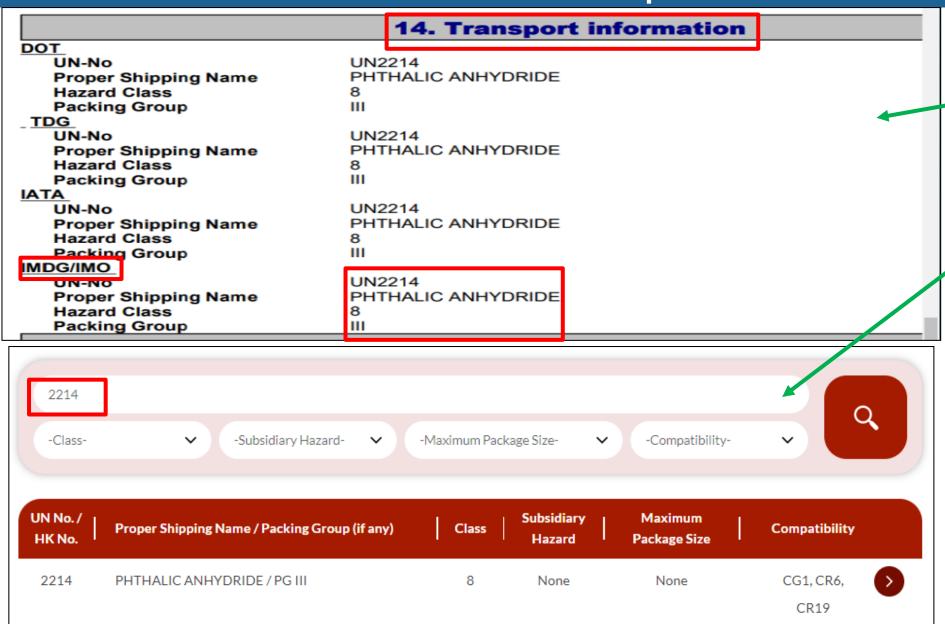
Guideline for Application Form





Use Area Purpose of using DG Particulars of DG

Application Form



Step 1: Check SDS



Step 2: Visit DG
Thematic Website / Code
of Practice Ch. 2.3



Successfully obtain CG & CR

Template for Hazardous Area Drawings Licence No. L00XXX Hazardous Area of Fuel Tank Room Hazardous Area of Vent Pipe Louvers 2000 1500 2000 4600 4670 Louvers Door Curb 300

Elevation plan of Fuel Tank Room (Interior)

Layout plan of Fuel Tank Room

Notes:

1. All dimensions are in millimeters.

Drawing Title:

Hazardous area plan for Fuel Tank Rooms on 1/F, XXX

Endorsed by:

Scale:

Not to Scale

Date:

Drawing No.:

Hazardous Area – 295B Licence XXX

Sample for Addendum to Fire Safety Requirements (FSR)

Signs & Notices







Sample for Addendum to Fire Safety Requirements (FSR)

Signs & Notices

已不適用 (舊牌照295B)

適用 (新牌照295G)







Sample for Addendum to Fire Safety Requirements (FSR)

Operation Manual

第 3A 類處所操作手冊(樣本)

Taking the quantities of Class 3A dangerous goods in the tank together with those in packaged form (e.g. 20-litres jerricans, 200-litres drums), the operators shall not store more than 2,500 litres of such dangerous goods in aggregate in the Class 3A premises.

將貯槽內的及有包裝(例如 20 公升罐、200 公升桶)的第 3A 類危險品的數量一併計算,操作人員不得在第 3A 類處所貯存超過 2,500 公升總量的第 3A 類危險品。

The operators shall not smoke, carry a lighted cigarette, cigar or pipe in the hazardous area of the Class 3A premises.

操作人員不得在第 3A 類處所的危險區內吸煙、攜帶已 點燃的香煙、雪茄或煙斗。

Except when access is required to the Class 3A premises for the inspection, maintenance or handling of the dangerous goods in it, the operators shall ensure every entrance to it to be at all times securely closed and locked.

除需要進入第 3A 類處所檢查、保養或處理倉貯危險品外,操作人員須確保處所的所有入口時刻穩固地關閉及鎖上。

The operators shall ensure that no children below the age of 14 or no persons without obtaining the permission of the ultimate owner or person in charge of the Class 3A premises enter or remain in the premises. 操作人員須確保任何未滿 14 歲的兒童或未經第 3A 類處所最終擁有人或負責人准許的人士不得進入或停留在該處所。

The operators shall only use naked flame, flame or other source of substantial heat, or other means of igniting flammable substances or vapour in the hazardous area of the Class 3A premises, on the condition that (A) prior approval of the Director of Fire Services has been obtained, or (B) the subject hazardous area has been certified free from flammable vapour after all dangerous goods have been removed from the Class 3A premises.

操作人員只准在(甲)事先獲消防處處長批准的情況下,



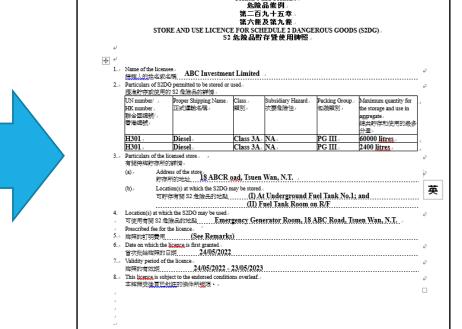


E-Service for DG Licence



GOVHK香港政府一站通





THE GOVERNMENT OF THE HONG KONG-SPECIAL ADMINISTRATIVE REGION。 香港特別行政區政府。 Dangerous Goods Ordinance . Chapter 295. Section 6 and Section 9.

牌照編號 Licence No. L12345.

for Director of Fire Services

- New Application
- Renewal
- Alteration
- Cancellation



Application for DG Conveyance Licence

危險品運送牌照的申請/續期

Senior Station Officer
WONG Chung-man, Nick
Dangerous Goods Enforcement Division
Licensing and Certification Command
Fire Services Department

Table of Contents

- Introduction
- Measures taking encourage New Application under Cap.295G
- Procedure of DG Conveyance Licence Application
- Dynamic Site Compliance Inspection
- Licensee Sharing



Q&A

DG Conveyance Licence

- The amended Dangerous Goods Ordinance and its subsidiary legislation came into effect on 31 March 2022
- Transitional Period 24 months
- Deadline 31.3.2024



Measures to encourage Licence Application

- Renewal of Licence under Cap.295B (3 months Licence)
- Online Booking System
 - ❖ No. of vehicle for inspection increase from 14 to 18
 - 2 Bay-Operation
 - ❖ Inspection Time commenced from 10:00





Measures to encourage Licence Application

Letter with new FSR to Licensee

Ad hoc compliance inspection

























Location: Kwai Chung Inspection Centre(KCIC)

















Dynamic Site Compliance Inspection

Location : Kerry TC Warehouse 2,35 Wing Kei Road, Kwai Chung





Dynamic Site Compliance Inspection







Dynamic Site Compliance Inspection





Dynamic Site Compliance Inspection





Licensee Sharing



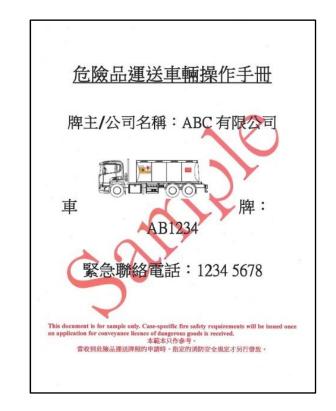


Common Faults in Licenses Application

Signs (Warning Sign, Placard, Plate and Notice)



Operation Manual

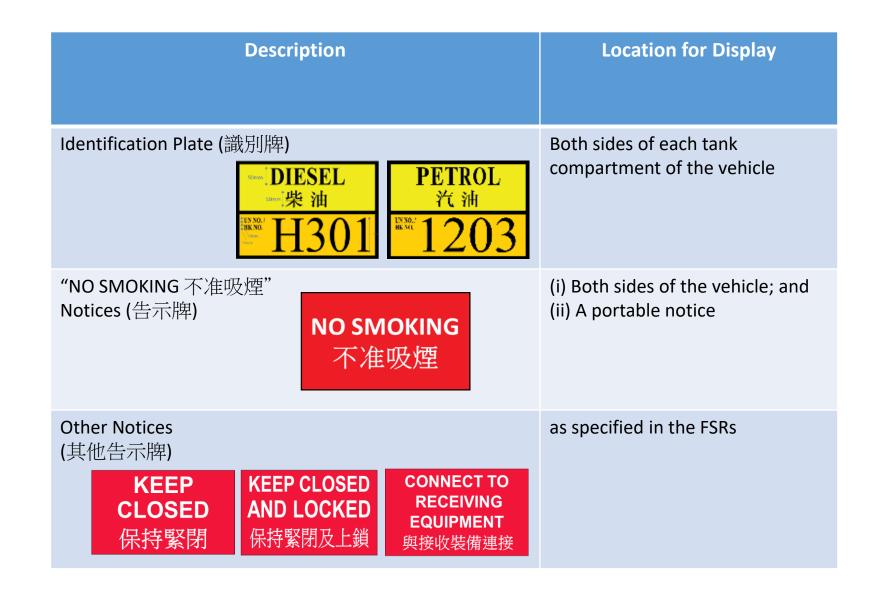




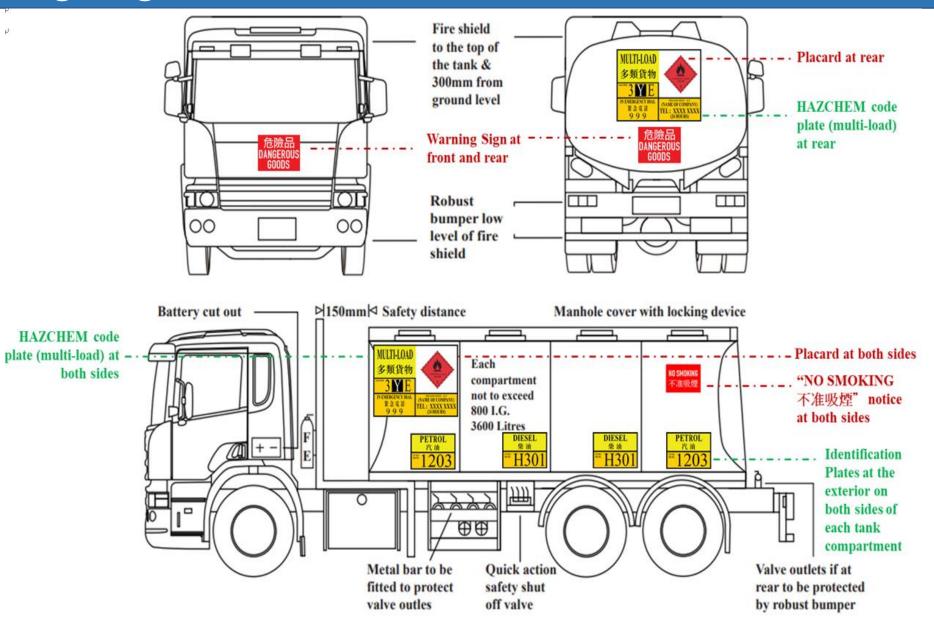


Description		Location for Display
Warning Sign (警告標誌)	危險品 DANGEROUS GOODS	Front and Rear of the vehicle
Placard (標示牌)	FLAMMABLE LIQUID Motivated and a second seco	Both sides and Rear of the vehicle
HAZCHEM Code Plate (代號牌) (single-load) (UN1203 as an example)	PETROL 汽油 1203 IN EMERGENCY DIAL 聚意電話 999	Both sides and Rear of the vehicle
HAZCHEM Code Plate (代號牌) (multi-load)	多類貨物 S類貨物 MULTI-LOAD 多類貨物 IN EMERGENCY DIAL 素意電話 9999 TEL: XXXX XXXX (24 HOURS)	













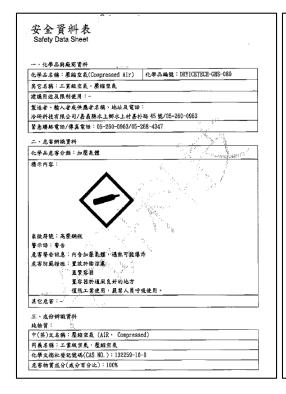






Points to note in Operation Manual

- Available and readily accessible to the driver(s)/ operator(s)
- Driver(s)/operator(s) shall be conversant with
- Mandatory issue(s) mentioned in FSR issued
- Safety Data Sheet (SDS) should be included





OPERATION, HOUSEKEEPING, MANAGEMENT, SECURITY, STAFF TRAINING and EMERGENCY PREPAREDNESS 運作、整理、管理、保安、員工培訓及緊急情況的應變準備等

- 38. An operation manual containing procedures in respect of the operation, housekeeping, management, security, emergency preparedness of the licensed vehicle shall be provided for training and guidance to the driver and all operators. The manual shall be stowed in the driver's cab at all times and the procedures shall at least include the following' scopestified, NJBERT OF STATE OF STAT
 - 38.1 The driver should only use the licensed vehicle to convey dangerous goods of Class(e) permitted by the subject licence at any one time. 無論在任何時間。可機只是使用持續車輛運送牌服上所准許的類別的危險品。
 - 38.2 The driver should properly display the identification disc and the signs as specified in the fire safety requirements no. 32 to 35 when he / she is using the licensed vehicle to convey dangerous goods.
 - 於使用持牌車輛運送危險品期間,司機必須正確地展示識別證及此消防安全 規定第 32 至 35 項所指明的各項標誌。
 - 38.3 The driver and/or operators should only transfer the dangerous goods directly from the licensed vehicle to an approved tank, a receptacle located in a licensed factory or licensed store, or a receptacle located in a premises in which the storage of dangerous goods is exempt from the operation of section 6 of the Ordinance under the Dangerous Goods (Application and Exemption) Regulation 2012 (Cap 295 sub. Lee E).
 - 28.25/ 可機及/ 玄操作人員只准直接從該持牌車輛轉注危險品至獲准貯槽、處於持 牌工廠或持牌貯存所之內的容器、或處於已根據(2012 年危險品(適用及豁 免)規例)(香港法例第 295E 單) 就貯存該危險品已獲豁免不受本條例第 6 條所管例的處所之內的容器
 - 38.4 The driver and/or operators should not smoke, carry a lighted cigarette, cigar or pipe, or carry a naked flame when they are using the licensed vehicle to convey dangerous goods, or loading dangerous goods onto, or unloading dangerous goods from the vehicle.

於使用該持牌車輛運送危險品期間或進行上貨/卸貨、入油/卸油或人氣/ 卸氣程序期間,司機及/或操作人員不得吸煙、攜帶已點燃的香煙、雪茄或 煙斗、或攜帶無遮蓋火焰。



Operation Manual

OPERATION, HOUSEKEEPING, MANAGEMENT, SECURITY, STAFF TRAINING and EMERGENCY PREPAREDNESS

運作、整理、管理、保安、員工培訓及緊急情況的應變準備等

- 38. An operation manual containing procedures in respect of the operation, housekeeping, management, security, emergency preparedness of the licensed vehicle shall be provided for training and guidance to the driver and all operators. The manual shall be stowed in the driver's cab at all times and the procedures shall at least include the following* scopes:-持牌人須提供一份操作手冊,說明有關該持牌車輛的運作、整理、管理、保安、緊急情況的應變準備等事宜的程序,用以訓練司機及所有操作人員並給予他們指引。該手冊須任何時間存放於司機駕駛室內,而該等程序須最少涵蓋以下*範圍:-
 - *Delete as appropriate 劃去不適用者
 - 38.1 The driver should only use the licensed vehicle to convey dangerous goods of Class(es) permitted by the subject licence at any one time. 無論在任何時間,可機只准使用持牌車輛運送牌照上所准許的類別的危險品。
 - 38.2 The driver should properly display the identification disc and the signs as specified in the fire safety requirements no. 32 to 35 when he / she is using the licensed vehicle to convey dangerous goods.
 - 於使用持牌車輛運送危險品期間,司機必須正確地展示識別證及此消防安全 規定第 32 至 35 項所指明的各項標誌。
 - 38.3 The driver and/or operators should only transfer the dangerous goods directly from the licensed vehicle to an approved tank, a receptacle located in a licensed factory or licensed store, or a receptacle located in a premises in which the storage of dangerous goods is exempt from the operation of section 6 of the Ordinance under the Dangerous Goods (Application and Exemption) Regulation 2012 (Cap.295 sub. Leg. E).
 - 司機及/或操作人員只准直接從該持牌車輛轉注危險品至獲准貯槽、處於持 牌工廠或持牌貯存所之內的容器、或處於已根據《 2012 年危險品(適用及豁 免)規例》(香港法例第 295E 章) 就貯存該危險品已獲豁免不受本條例第 6 條所管限的處所之內的容器。
 - 38.4 The driver and/or operators should not smoke, carry a lighted cigarette, cigar or pipe, or carry a naked flame when they are using the licensed vehicle to convey dangerous goods, or loading dangerous goods onto, or unloading dangerous goods from the vehicle.
 - 於使用該持牌車輛運送危險品期間或進行上貨/卸貨、入油/卸油或入氣/ 卸氣程序期間,司機及/或操作人員不得吸煙、攜帶已點燃的香煙、雪茄或 煙斗、或攜帶無遮蓋火焰。



Operation Manual

Sample of the operation Manual



牌主/公司名稱:ABC有限公司



車

牌

AB1234

緊急聯絡電話: 1234 5678

This document is for sample only. Case-specific fire safety requirements will be issued once an application for conveyance licence of dangerous goods is received.

本範本只作參考。

當收到危險品運送牌照的申請時,指定的消防安全規定才另行發放。



Operation Manual

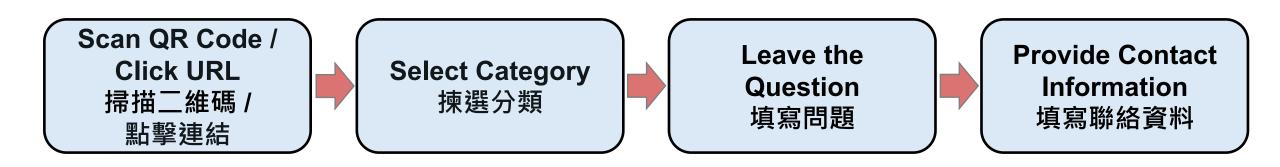
QR code of Operation Manual







Q & A



More Information

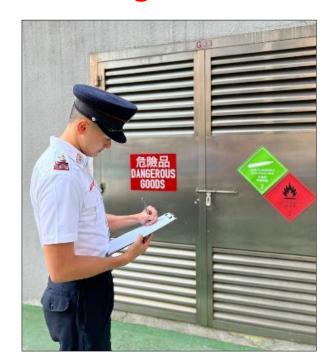
- General Enquiry:
 - hkfsd_dg_enq@hkfsd.gov.hk
- Code of Practice, "Application Guide", Pamphlets, Videos:
 - → DG Thematic Website (www.hkfsd.gov.hk/dg)



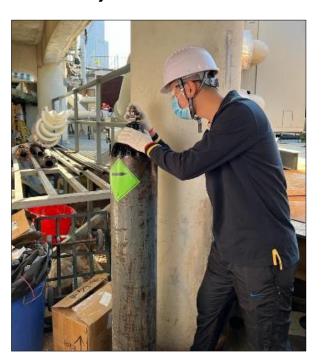


More Information

- Manufacture, Storage and Use of DG
 - → Dangerous Goods Control Division (2417 5757)
- Conveyance of DG, Pressure Receptacles & Approved Persons
 - **→** Dangerous Goods Enforcement Division (3850 8487)







Report Fire Hazards

- ❖ DG or IFA Complaints:
 - → Fire Services Communication Centre

2723 8787 (24-hour)







END