

**Guidance for Registration as an Approved Person  
for Certification of Flammable Vapour Free (Gas Free)  
for Work on Stores, Containers and Tanks  
under R. 108, 120 & 128 of the Dangerous Goods (General) Regulations**

**A**     Application Procedures

1.     Fill in the Application Form at Appendix I.
2.     Submit completed Application Form with supporting documents as specified in Section B below to the following address:

Investigation & Research Section  
Licensing and Certification Command  
Fire Services Department  
5/F Fire Services headquarters Building  
1 Hong Chong road, Tsim Sha Tsui East  
Kowloon
3.     Produce in person the original copies of supporting documents when requested, after successfully passing the preliminary screening of the application.
4.     Applications will be processed on a first-come-first-served basis.
5.     Application process will usually not exceed 45 working days.
6.     Approval status will be valid for 2 years and applications for renewal should be submitted 2 months before expiry by filling the Application Form for Registration Renewal at Appendix II and submit to the address at para. A2. above.

**B**     Supporting Documents Required

1.     Personal particulars:
  - (a)    a recent photo;
  - (b)    a copy of HKID Card / Passport;
  - (c)    records of related work experience; and
2.     A copy of relevant academic and professional qualification certificates / diplomas etc.
3.     For the evaluation of work experience of persons under para C3. below, the applicant shall submit previous risk assessment report(s) compiled by himself / herself related to fire or explosion risk in confined space(s)

**C**     Academic / Professional Qualifications / Experience

Must be qualified in one of the following categories:

1.     Person approved for examination, testing and certification of gas cylinders or piped gas installations under the Dangerous Goods (General) Regulations, Cap 295B and being a registered Marine Engineer; **or**
2.     Person approved by the Marine Department for issuing gas free certificates; **or**
3.     Person being a registered Safety Officer under the Factories and Industrial Undertakings (Safety Officers and Safety Supervisors) Regulations, and holds a certificate as competent person of confined spaces operation pursuant to Section 4 of the Factories and Industrial Undertakings (Confined Spaces) Regulations and thereafter obtained at least one year's relevant working experience.

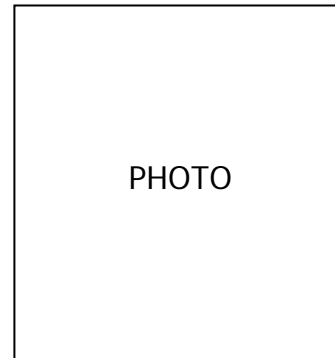
**D**     Enquiry

For further information and advice regarding the registration, please contact:

Tel     :     27337827 / 27337557  
Fax     :     2367 3631  
Email  :     lcpolic2@hkfsd.gov.hk

**Application Form  
for Registration as an Approved Person  
for Certification of Flammable Vapour Free (Gas Free)  
for Work on Stores, Containers and Tanks  
under R. 108, 120 & 128 of the Dangerous Goods (General) Regulations**

To: Director of Fire Services



1. I apply for registration as an approved person for certification of flammable vapour free for work on stores, containers and tanks.
2. My personal particulars are as follows:

Name (English & Chinese)	Sex (M/F)	Date of Birth (dd/mm/yy)	HKID Card No. / Passport No.
Address			
Tel.			
Email			

3. Details of experience in confined spaces operation, testing, maintenance & inspection of gas cylinders and / or piped gas installations / oil installation' etc:

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

4. Details of relevant academic / professional qualifications / experiences:

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
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5. The following supporting documents are attached:

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Date: \_\_\_\_\_

Signature of applicant: \_\_\_\_\_

**Application Form for Registration Renewal**

**Approved Person for Certification of Flammable Vapour Free (Gas Free)  
for Work on Stores, Containers and Tanks  
under R. 108, 120 & 128 of the Dangerous Goods (General) Regulations**

To: Director of Fire Services

I would like to apply for the renewal of my registration as an approved person for certification of flammable vapour free (Gas Free) for work on stores, containers and tanks.

File reference and date of the relevant approval letter:

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Please update my following corresponding information: (if applicable)

Address :	
Tel :	
Email :	

Signature of applicant : \_\_\_\_\_

Name of applicant : \_\_\_\_\_

Application date : \_\_\_\_\_

**Guidelines  
for Certification of Flammable Vapour Free (Gas Free)  
for Work on Stores, Containers and Tanks  
under R. 108, 120 & 128  
of the Dangerous Goods (General) Regulations**

Persons approved under Regulations 108, 120 and 128 of the Dangerous Goods (General) Regulations [DG(G)R] Cap 295B should observe the following when conducting certification of gas free for work on stores, containers and tanks. An Approved Person (AP) should discharge his / her professional responsibilities with integrity, dignity, fairness and courtesy.

**Statutory Requirements**

- (1) Regulations 108, 120 and 128 of the DG(G)R concerning "Repairs to stores, containers, etc", "Repairs to tanks on tank wagons" and "Repairs to tanks" respectively shall be strictly adhered to. For details, please refer to:

*<<http://www.legislation.gov.hk/eng/home.htm>>*

**Gas Free Certificate**

- (2) The AP shall prepare a gas free certificate confirming that the store, container or tank has been inspected and certified free from flammable vapour prior to the commencement of any work.
- (3) Details of gas conditions and recommendations for the suitability of commencement of work shall be clearly recorded in the certificate.
- (4) Such certificate shall be posted at the work place during the period of work and ready for inspection by officer of the Fire Services Department.

~ End ~