

消防處  
牌照及審批總區  
通風系統課

九龍尖沙咀東部康莊道一號  
消防總部大廈五樓



**FIRE SERVICES DEPARTMENT**  
**LICENSING & CERTIFICATION COMMAND**  
**Ventilation Division**

5/F, Fire Services Headquarters Building,  
No. 1 Hong Chong Road, Tsim Sha Tsui East, Kowloon.

本處檔號 Our Ref.:

來函檔號 Your Ref.:

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23 February 2009

To: All Registered Specialist Contractors  
(Ventilation Works)

Dear Sir/Madam,

**Duty and Obligation of RSC(V) under  
Building (Ventilating Systems) Regulations**

I am writing to draw your attention to the following paragraph in the Building (Ventilating System) Regulations, Cap. 123J, covering the duty and obligation as a Registered Specialist Contractors (Ventilation Works) [RSC(V)].

Paragraph 5A(1) - RSC(V) inspects any ventilating system shall within 14 days of such inspection issue to the person on whose instructions the inspection was carried out a certificate and send a copy to the Director of Fire Services.

As a RSC(V), your efforts in carrying out inspection works of ventilating systems are very important in that your work will assist this department in fostering a safer environment for the community at large in term of fire safety in ventilating systems installed in buildings/premises. Given that any RSC(V) who contravenes paragraph 5A(1) or makes or causes to be made in a certificate issued under paragraph 5A(1) a statement which he knows or reasonably ought to know to be false in a material particular [Paragraph 5A(3) of the same regulation] warrants a fine of \$2,000 and six months' jail, you are advised to exercise due diligence in the inspection and certification of ventilation systems. Suitable law enforcement actions will be taken under the power vested with this department against those who act in contravention to the abovementioned regulation.

Yours faithfully,

(MA Shun-yee)  
for Director of Fire Services