

消防處  
牌照及審批總區  
通風系統課  
新界葵涌興盛路 86 號  
消防處葵涌辦公大樓 3 樓



FIRE SERVICES DEPARTMENT  
LICENSING & CERTIFICATION COMMAND  
Ventilation Division  
3/F, Fire Services Department  
Kwai Chung Office Building  
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24 November 2008

To: All Registered Specialist Contractors  
(Ventilation Works)

Dear Sir,

### **Air filters Used in Mechanical Ventilating System**

You are well aware that air filters in any mechanical ventilating system shall be wholly constructed of non-combustible materials, other than steel wool in accordance with regulation 4(1)(g) of the Building (Ventilating Systems) Regulations, Cap. 123J and regulation 4(1)(i)(i) of the Ventilation of Scheduled Premises Regulation, Cap. 132CE.

In recent ventilating system inspections, it was revealed that the supplier(s) of the following two brands of air filter which were found installed, were not able to provide test reports to substantiate that their performance conforms with either one of the standards BS 476: Part 4, BS 476: Part 6, UL 900 or DIN 53438 Part 3 (Clause 6, Part XI of FSD Circular Letter No. 4/96).

- (a) "Z Series" pleated filters
- (b) "DOP Separator" HEPA filter

In this connection, you are requested to pay special attention in case you come across these two filters when inspecting any ventilating systems. Before certifying that the filter installation is in safe and efficient working order, you must satisfy yourself that adequate evidence or tests reports can be made available from the system owner or the related supplier(s) to demonstrate compliance with the above mentioned requirements. Otherwise, you should make entry on "defect observed" in the annual inspection certificate.

Yours faithfully,

(MA Shun-yee)  
for Director of Fire Services

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