



To: Licence Applicants / Licensees of Restaurants, Night Clubs, Bars, Discotheques, Karaoke & Other Places of Public Assembly and Entertainment

Fire Safety in Places of Public Assembly and Entertainment

To protect the public and premises against the perils of fire, you are advised to follow the basic rules below:-

1. **reduce the quantity of combustibles** inside the premises by clearing rubbish frequently. Please be aware that rigid foam packaging materials, when set on fire, will burn fiercely and produce large volume of dense, black and toxic smoke.
2. discharge of special effects materials of **pyrotechnic/fireworks** nature on premises without the approval of the licensing authorities is against the law and liable to prosecution. It is also a fire hazard and can have serious consequences.
3. **avoid overcrowding** by controlling the number of customers entering your premises.
4. **reduce ignition source** by ensuring electrical installations and circuits are not overloaded. It is the main cause of fires in places of public assembly and entertainment and can be prevented by employing registered electrical contractors/electrical workers to carry out inspection and maintenance work.
5. make sure the **fire service installations** in your building or premises are kept free from obstruction and in efficient working order. Your staff should be well conversant with their operation.
6. do not obstruct any **means of escape** or lock any **exits**.

Should you need further information, or wish to seek further advice on fire safety, please do not hesitate to contact the Fire Protection Regional Offices of the Fire Services Department responsible for the following districts during **office hours**:-

| | <u>District</u> | <u>Telephone number</u> |
|-------|---------------------------------|-------------------------|
| (i) | Hong Kong and Off-shore Islands | 2589 3314 |
| (ii) | Kowloon East | 2302 5310 |
| (iii) | Kowloon West | 2302 5339 |
| (iv) | New Territories | 2302 5373 |

For **urgent** enquiries **outside office hours** and **complaints** against any fire hazard, please contact the Fire Services Communications Centre on the 24-hour telephone hotline **2723 8787**.

Fire Services Department
Date: 9 September 2013