

## **IMPORTANT ADVICE**

### **DOs & DON'Ts for Applicants – Food Factory / Bakery**

#### **DOs**

- DO prepare three copies of layout plans and air-conditioning / ventilation layout plans of the proposed premises drawn to scale (of a ratio not less than 1:100) and in metric units for submission together with the application to the respective licensing section of FEHD.
- DO appoint a registered fire service installation contractor for carrying out the works of installation / alteration / addition of fire service installation and equipment
- DO appoint a registered specialist contractor (ventilation works category) to certify that the works of installation / alteration / addition of mechanical ventilating system and the associated ventilating drawing comply with the Building (Ventilating Systems) Regulations, Cap.123J and the fire safety requirements as specified in the Fire Services Department Circular Letters.

#### **DON'Ts**

- DON'T choose any buildings / structures which are of substandard construction.
- DON'T choose the upper floors of any building which are designed for domestic use.
- DON'T choose premises at level four of a basement or below.
- DON'T choose premises in areas designated for emergency use.
- DON'T choose premises located vertically below, therefore posing fire hazard to, a registered school, child care centre or elderly home (For enquiries, please contact the relevant Regional Office of the Fire Services Department).
- DON'T choose premises on the upper floors of single staircase buildings.
- DON'T choose premises located in areas designed for other use, such as a carpark or a refuge floor.
- DON'T choose any premises that is located at a floor other than the ground floor of an industrial building and exceeds 230 m<sup>2</sup> **if it involves sale activities.**

*Note: The above advice is only provided for facilitating the compliance of fire safety requirements, applicants are strongly advised to observe the conditions as stipulated by the Licensing Authority and*

*other Government departments.*