

FSD's Performance Targets Related to Licence Processing

FSD's Performance Targets for Licence Processing of Bakery / Food Factory	Target
To conduct inspection within 14 working days upon receipt of referral of LICENCE APPLICATION from the licensing authority.	90%
To issue Fire Safety Requirements / result of inspection within 17 working days upon receipt of referral of LICENCE APPLICATION from the licensing authority.	90%
To conduct inspection within 14 working days upon receipt of referral of REVISED PLAN (during licence application) from the licensing authority.	90%
To issue Fire Safety Requirements / result of inspection within 17 working days upon receipt of referral of REVISED PLAN (during licence application) from the licensing authority.	90%
To conduct inspection within 14 working days upon receipt of referral of ALTERATION application from the licensing authority.	90%
To issue Fire Safety Requirements / result of inspection within 20 working days upon receipt of referral of ALTERATION application from the licensing authority.	90%
To conduct compliance inspection upon receipt of report of compliance and ALL relevant supporting documents by:- (i) Licensing Division within 7 working days. (ii) Ventilating Systems Group within 10 working days for the 1 st and 2 nd inspection, and within 21 working days for the 3 rd inspection and onwards.	90%
To issue Fire Services Certificate / Letter of Compliance / result of compliance inspection within 7 working days from the date of inspection.	90%

(Rev. 8/23)