

**Summary of Notes of Liaison Meeting between FSD and the Association of  
Registered Fire Service Installation Contractors of HK Ltd (FSICA)  
held on 29.4.2008**

**1.1 Improvement of Fire Safety under the Fire Safety (Commercial Premises) Ordinance**

Members were briefed on the latest inspection statistics.

**1.2 Checking the Standard of Maintenance Works Carried Out by Registered Fire Service Installation Contractors (FSIC)**

Members were briefed on the latest statistics related to the surprise checks carried out by FSD.

**1.3 Proposal to Improve Fire Safety in Private Buildings**

Members were briefed on the latest enforcement statistics.

**1.4 Proposed New Arrangements for the Submission of Fire Service Installation Drawings for New Developments**

The draft circular letter on the new submission arrangements was being revised.

**1.5 Third-party Certification / Product Certification / Product Listing Schemes**

Stakeholders would be further consulted on the Registered Fire Engineer (RFE) Scheme. The Security Bureau's policy support would also be sought.

**1.6 Fire Protection Measures in Construction Sites of Super High-rise Building**

The subject circular letter had been issued on 31.3.2008.

**1.7 Interview and Written Exam for Registration as Class 3 FSICs**

The first computerized examination would be held in July 2008.

## **1.8 The Change of the Institution of Electrical Engineers (IEE)**

Senior management's support was being sought on the minor amendments to regulation 4(2)(a) of the Fire Service (Installation Contractors) Regulations.

## **1.9 Provision of Additional Information on FSICs in the FSD Website**

Random check on the employment status of qualified persons of FSICs would be conducted on a regular basis.

## **1.10 Field Study on Unwanted AFA Calls**

A sub-working group had been formed for drawing up the standardized requirements for installation of sounder base detectors.

## **1.11 Improvement measures to be taken by RFSICs in respect of repairing/maintenance of building FSI**

The poster for notification of FSI shut-down had been finalised.

## **1.14 The importance of proper maintenance of FSI having regard to the recent tragic fire**

The circular letter on FSI shut-down had been issued on 3.4.2008.

## **1.15 Proper Submission of Copies of FS 251 to FSD**

A letter had been issued to FSICs on 27.2.2008 advising them to submit copies of FS 251 by hand or by registered mail to FSD to avoid misplacement.

## **1.16 Capacity Building Workshop for FSICs**

Capacity building workshops would be organized for FSICs on ICAC's recommendation.