

**Summary of Notes of Liaison Meeting between FSD and the Association of Registered
Fire Service Installation Contractors of HK Ltd (FSICA)
held on 14 June 2016**

1.1 Improvement of Fire Safety under the Fire Safety (Commercial Premises) Ordinance

Members were briefed on the latest inspection statistics.

1.2 Proposal to Improve Fire Safety in Private Buildings

Members were briefed on the latest enforcement statistics.

1.3 Checking the Standard of Maintenance Works Carried Out by Registered Fire Service Installation Contractors (RFSIC)

Members were briefed on the latest statistics related to the surprise checks carried out by FSD.

1.4 Registered Fire Engineer Scheme (RFireE)

The fourth Bills Committee meeting was held on 24 May 2016 in which the information paper and qualification framework of RFireE were presented. The next Bills Committee meeting was scheduled for 17 June 2016.

1.5 Commissioning of the Integrated Licensing, fire Safety and Prosecution System (LIFIPS)

The average usage of e-FS 251 was 37.81% from January to May 2016, and the monthly usage had reached a historical high of 40.16% in April.

1.6 Annual Inspection of Fire Service Installations and Equipment (FSIs)

Between March 2016 and May 2016, there were 919 advisory letters (ALs) dispatched to the building owners and 373 nos. of FS 251 were received in response to the ALs in these three months.

1.7 Provision of reference cost estimation for upgrading FSI of typical old buildings

FSD was studying the legal advice from DoJ and would determine the way forward in due course.

1.8 Review of Workshop Equipment List

The review of workshop equipment list had been completed and was under the deliberation of the FSD management.

1.9 Automatic Actuation Devices for Lifts Not Discharging to Protected Means of Escape (FSI Requirements for Buildings with Lifts Serving Direct to Occupancy)

Further advice was being sought from the EMSD on the proposed use of Automatic Actuation Device (smoke detector) to initiate the home landing operation of lift car and related arrangement. EMSD's reply was awaited.

1.10 Provision of securing devices to prevent the Stop Valve of FS tank from being tampered or inadvertently turned off

The draft FSD Circular Letter (FSDCL) of the captioned subject matter was under the deliberation of the FSD management.

1.11 Timely Notification of Changes in Registration Particulars by Registered Fire Service Installation Contractors (RFSICs)

A reminder letter and a list of particulars for checking registration particulars of Class 1 or 2 FSICs had been prepared and would be issued in due course. It was proposed that all Class 1 and 2 FSICs should provide the latest signature specimens of all their current authorized signatories for FSD's record. The draft list of particulars and the revised application form for change of particulars would be circulated to members for comments

1.12 Fire Resistant Cables for Use in Fire Service Installations and Equipment

FSD had recently issued a letter to FSICA reminding all Registered Fire Services Installations Contractors (RFSIC) to closely observe the requirements of fire resisting cables (FRC) for use in the fire service installations (FSI) as stipulated in paragraph 5.15 of Part V of the Code of Practice for Minimum Fire Service Installation and Equipment (CoP) whenever FRC would be used in FSI. RFSICs were also advised to purchase FRC from reputable suppliers or

authorized agents as far as practicable to ensuring that the FRC used in FSI were of the required product standard and quality. The content of the letter would be uploaded onto the FSD website. The Inspection Officer of FSD would conduct spot check on the FRC and other FSI products during the Compliance Inspection. It was the duty of RFSICs to ensure that all FRC were conforming to the standard specified in the CoP prior to carrying out any installation work. RFSICs were also advised to keep the proofing documents (e.g. invoices, delivery notes, etc.) for future reference.

1.13 Seminar on the Implementation of the FS(B)O and the Certification Requirements for FSI plans

Two seminars regarding the captioned issue were held on 17 and 24 of May 2016 and three more seminars would be held on 14, 21 and 24 of June 2016. A summary of the PowerPoint presented in the seminars would be uploaded onto FSD website in due course. FSD would invite all registered FSICs to express their interest in providing services for FSI improvement works pertaining to the FS(CP)O and FS(B)O. Upon completion of the survey, those interested FSICs would be uploaded to FSD Website for information of the general public.