

**Summary of Notes of Liaison Meeting between FSD and the Association of Registered  
Fire Service Installation Contractors of HK Ltd (FSICA)  
held on 6 December 2016**

**1.1 Improvement of Fire Safety under the Fire Safety (Commercial Premises) Ordinance**

Members were briefed on the latest inspection statistics.

**1.2 Proposal to Improve Fire Safety in Private Buildings**

Members were briefed on the latest enforcement statistics.

**1.3 Checking the Standard of Maintenance Works Carried Out by Registered Fire Service Installation Contractors (RFSIC)**

Members were briefed on the latest statistics related to the surprise checks carried out by FSD.

**1.4 Registered Fire Engineer Scheme (RFireE)**

The Fire Services (Amendment) Bill 2016 had been discussed in a meeting of the Panel on Security on 11 November 2016 and was subsequently published in the Gazette on 18 November 2016. The 2016 Bill was submitted to LegCo for First Reading on 30 November 2016. A Bills Committee would be formed and the first meeting would be held on 20 December 2016.

**1.5 Commissioning of the Integrated Licensing, fire Safety and Prosecution System (LIFIPS)**

The average usage of e-FS 251 was 38.97% from January to October 2016, and the monthly usage reached a historical high of 42.07% in October.

**1.6 Annual Inspection of Fire Service Installations and Equipment (FSIs)**

Between September 2016 and November 2016, there were 355 advisory letter (ALs) dispatched to the building owners and 632 nos. of FS 251 were received in response to the ALs in these three months.

**1.7 Review of Workshop Equipment List**

The letter on revised workshop equipment list was sent to all RFSICs on 11.10.2016. All applications for registration and change of workshop addresses received by this Department on or after 1.11.2016 were processed according to the revised requirements of workshop equipment. As no further discussion for the issue was required, members agreed to delete the item in the next meeting.

**1.8 Automatic Actuation Devices for Lifts Not Discharging to Protected Means of Escape**

With reference to the revised proposal to override all car calls on upper floors by AAD (Automatic Actuation Device) and initiate the home landing operation, the EMSD had recently replied with no further comment. In this connection, a draft FSD Circular Letter would be prepared in due course and the relevant CoP would be revised accordingly.

**1.9 Provision of securing devices to prevent the Stop Valve of FS tank from being tampered or inadvertently turned off**

FSD Circular Letter No. 6/2016 regarding the subject matter was issued on 17 November 2016 and uploaded onto the FSD website for public's information. Members were reminded that when carrying out maintenance of the system, the relevant tag number should be marked on the FS251. As no further discussion for the issue was required, members agreed to delete the item in the next meeting.

**1.10 Timely Notification of Changes in Registration Particulars by Registered Fire Service Installation Contractors (RFSICs)**

The letters on updating registration particulars and the lists of particulars were sent to all Class 1 and 2 RFSICs on 24.10.2016. As FSD would continue to follow-up on any replies from RFSICs and update their particulars as necessary under a routine mechanism, it was proposed to delete the item in the next meeting. Members had no objection to the proposed deletion.

**1.11 Seminar on the Implementation of the FS(B)O and the Certification Requirements for FSI plans**

Regarding those RFSICs who had indicated their interest in providing services for FSI improvement works pertaining to the FS(CP)O and FS(B)O, the name list had been uploaded onto the FSD website for public's information. Since the list

would be updated and uploaded onto the FSD website at a 6-month interval, FSICA representatives were requested to convey this message again to their RFIC members. As no follow up action was required for the subject matter, members agreed to delete the item in the next meeting.

#### **1.12 Improved Hose Reel System in Connection with the Enforcement of the Fire Safety (Buildings) Ordinance**

Following the issuance of FSD Circular Letter No. 2/2016, the FSD had promoted the implementation of the System to relevant stakeholders through various means. Among these promotion activities, 2 seminars regarding the implementation of the system were held for the relevant building owners on 29.9.2016 & 6.10.2016. For facilitating the RFSICs' understanding of the System, a total of 4 seminars were held on 26 & 28.10.2016 and 2 & 4.11.2016. As no follow up action was required for the subject matter, members agreed to delete the item in the next meeting.

#### **1.13 Long processing time for endorsement of Form 314A drawings submission**

According to record, the processing time for FSI/314A submissions was longer than usual in recent months which was mainly because of shortage of manpower. After redeploying additional manpower, the situation had been improved recently. FSD would continuously monitor the situation and take appropriate action when necessary. To facilitate FSD for retrieving relevant project files, FSICA was advised to inform members to include project reference (starting from FP 19 or FP 20) in their submitted forms.

#### **1.14 FSD Circular Letter No. 5/2016**

Members were briefed on the content of FSD Circular Letter No. 5/2016-“Revised Supply Tank Requirement for Hose Reel System in Connection with the Enforcement of the Fire Safety (Buildings) Ordinance (Cap. 572), Laws of Hong Kong”. The letter was issued to relevant stake-holders on 31 October 2016. In this connection, FSD would conduct two seminars in December 2016 for RFSICs and FSICA members respectively.