

**Summary of Notes of Liaison Meeting between FSD and the Association of Registered
Fire Service Installation Contractors of HK Ltd (FSICA)
held on 7 March 2017**

1.1 Improvement of Fire Safety under the Fire Safety (Commercial Premises) Ordinance

Members were briefed on the latest inspection statistics.

1.2 Proposal to Improve Fire Safety in Private Buildings

Members were briefed on the latest enforcement statistics.

1.3 Checking the Standard of Maintenance Works Carried Out by Registered Fire Service Installation Contractors (RFSIC)

Members were briefed on the latest statistics related to the surprise checks carried out by FSD.

1.4 Registered Fire Engineer Scheme (RFireE)

Two Bills Committee Meetings were held on 20 December 2016 and 24 January 2017 respectively. The report of the Bills Committee was presented in the House Committee Meeting on 10 February 2017. The debate on second reading was completed in LegCo Meeting on 1 March 2017. The Bill was eventually passed after the third reading. In gist, the bill completed its passage in the LegCo and should take effect after it was signed by the Chief Executive and promulgated through Gazette. A fresh round consultation seeking views from stakeholders on the implementation arrangements for the RFireE Scheme would be commenced afterwards.

1.5 Commissioning of the Integrated Licensing, fire Safety and Prosecution System (LIFIPS)

The average usage of e-FS 251 in 2016 was 39.21%. In January 2017, the monthly usage reached a historical high of 42.96%.

1.6 Annual Inspection of Fire Service Installations and Equipment (FSIs)

Between December 2016 and January 2017, there were 509 advisory letter (ALs)

dispatched to the building owners and 525 nos. of FS 251 were received in response to the ALs in these three months.

A proposed Appendix to FS 251 (on table) for use during the annual inspection (AI) conducted to buildings with open kitchens was introduced by FSD and discussed in the meeting. The subject matter would be further discussed in the next meeting.

1.7 Automatic Actuation Devices for Lifts Not Discharging to Protected Means of Escape

Regarding the subject matter, a FSD Circular Letter No. 1/2017 was issued on 27 February 2017. As no further action was required for the issue, members agreed to delete the item in the next meeting.

1.8 Long processing time for endorsement of Form 314A drawings submission

As discussed during the last meeting, manpower resources had been strengthened to process FSI/314A submissions. It had been observed since last meeting conducted in December 2016 that processing time for endorsement of Form 314A drawings submission was reduced to two/three months. The situation was greatly improved. Since the situation was greatly improved, members agreed to delete the item in the next meeting.

1.9 FSD Circular Letter No. 5/2016

With reference to FSD Circular Letter No. 5/2016-“Revised Supply Tank Requirement for Hose Reel System in Connection with the Enforcement of the Fire Safety (Buildings) Ordinance (Cap. 572), Laws of Hong Kong”, the letter was issued to relevant stake-holders on 31 October 2016. In this connection, FSD conducted two seminars on 23 December 2016 and 29 December 2016 for RFSICs and FSICA members respectively

1.10 General Guide on Buying Fire Extinguisher

FSD had frequently received public enquiries asking about where to purchase fire extinguisher (FE) in the territories. As this involved commercial business, it was outside the purview of the department. An internal discussion on the issue was made. It was proposed to draw up a list showing the names and contact points of those registered FSI contractors (RFSIC) under FSICA who sell FE and

or provide FE installation. The list would then be uploaded onto the FSD website for general public's information and reference.

The subject matter was discussed in detail. It was decided in the meeting that while FSICA would seek the views of all the RFSICs under FSICA on the proposal, FSD would issue a letter to all Class 1, 2 and 3 RFSICs to collect their feedback.