

**Summary of Notes of Liaison Meeting between FSD and the Association of Registered
Fire Service Installation Contractors of HK Ltd (FSICA)
held on 19 April 2018**

1.1 Improvement of Fire Safety under the Fire Safety (Commercial Premises) Ordinance

Members were briefed on the latest inspection statistics.

1.2 Proposal to Improve Fire Safety in Private Buildings

Members were briefed on the latest enforcement statistics.

1.3 Checking the Standard of Maintenance Works Carried Out by Registered Fire Service Installation Contractors (RFSIC)

Members were briefed on the latest statistics related to the surprise checks conducted by FSD.

1.4 Registered Fire Engineer Scheme (RFireE)

FSD had completed a trade consultation in January 2018. Whilst in principle stakeholders were supportive to the Scheme, some were concerned of, among others, issues relating to conflict of interests. ICAC's comment on the Scheme would be sought in due course. Meanwhile, the Government was in the process of preparing for a few pieces of subsidiary legislation for the Scheme.

1.5 Commissioning of the Integrated Licensing, fire Safety and Prosecution System (LIFIPS)

The average usage of e-FS 251 in 2017 was 42.04%, and the average usage for the first 3 months of 2018 was 44.76%.

1.6 Annual Inspection of Fire Service Installations and Equipment (FSIs)

255 advisory letters (ALs) were dispatched to the building owners between December 2017 and February 2018. There were 255 nos. of FS 251 received in response to the ALs within the period.

1.7 FSD Circular Letter No. 5/2016

Up to 31.3.2018, relaxation of 500 litres FS water tank (effective capacity) for its HR system was granted to 937 targeted composite buildings. A promotion video of Improvised HR system to the public had been uploaded onto FSD YouTube in Oct 2017.

1.8 General Guide on Buying Fire Extinguisher

There were 188 RFSICs expressed their interests in providing selling services of approved portable equipment. A list showing their names and contact points was uploaded onto the FSD website on 3.11.2017 for general public's information and reference. The list would be updated every six months.

1.9 FS water connection to the fresh water supply system/roof tank of target composite buildings under the Fire Safety (Buildings) Ordinance, Cap 572

Up to 31.3.2018, 5 nos. of application for the pilot case were received in which 1 no. of application rejected; 1 no. of application withdrawn and 3 nos. of application accepted. FSD Circular Letter No. 3/2017 had been issued to relevant trades and stakeholder concerned on 27.9.2017. All owners of relevant TCBs/TDBs were being informed of the details of this circular by Notification Letters.

1.10 Fire Resistant Cables for Use in Fire Service Installations and Equipment

There was no update to report for this item.

1.11 Improvised FH/HR System (Phase III) for Targeted Composite Buildings of 7 storeys or above or over 20 m in height

Roving Exercises with Promotion Bus were conducted in Kowloon City, Kwun Tong, Wong Tai Sin, Southern, Wanchai, Central & Western and Eastern District in March 2018. 700 nos. of pamphlet had been distributed to the public.

1.12 Disposal of Portable Fire Extinguishers and Cylinders

A meeting with the Council Members of FSICA on handling and recycling of abandoned fire extinguishers (FE) was held on 10.1.2018. During the meeting, FSICA shared their experience and international practice in handling obsolete FE.

In order to facilitate the handling of obsolete FE, FSD approached EPD to consolidate a list of scrap dealers who were willing to accept obsolete FE. The list was uploaded onto the departmental homepage of EPD for public information. A FSD Advisory Letter in respect of proper disposal of FE and compressed gas cylinders was distributed to all RFSICs on 2.2.2018. The first draft of the educational pamphlet was received on 6.4.2018 from production house and was now being considered by the Departments concerned.

1.13 Application for Product Approval for Fire Resisting Cables

As the fire resisting (FR) cables were part of fire service installations, the Registered Fire Service Installations Contractor (RFSIC) should ensure the full compliance with and follow the requirements as stipulated in the FSD Circular Letters (CL) No. 1/2015, 1/2007 and 2/2017 to submit the printouts of required valid product listing certificate, FSD assessment letter, valid test certificates, equipment catalogues or other necessary technical information of the installed fire resistant cables together with the Form FSI/501 to FSD for application for acceptance inspection on fire service installations. Regarding the non-listed products, the existing procedures should be followed.

1.14 Building FSI Improvement Works - FSIC's Estimation of Project Costs and Duration

The request for the captioned information was to enable FSD to conduct a one-off assessment of the relevant costs for research purpose. Data collected would not be released to the public. Members exchange views on the subject matter. It was agreed in the meeting that FSICA would conduct an internal discussion on the issue and the finding would then seek legal advice before making a reply to FSD.

1.15 FSIs for Modular Integrated Construction (MiC)

Since the launching of the initiative of adoption of FSI for Modular Integrated Construction (MiC) by DevB, a meeting was held between FSD and the FSICA on 21.12.2017 to explore the interests and concerns in particular relating to the legal responsibilities under Cap. 95B. The issue was discussed in detail and it was concluded that as MiC was just at the starting point, all parties concerned would need more time to observe and explore the concern in particular the legal responsibilities under Cap. 95B.

1.16 Documents Checklist for Acceptance Inspection

Since the adoption of Document Checklist for Acceptance Test (uploaded onto FSD website for free download) to facilitate the FSICs in collaboration with the AP to efficiently prepare documents required for acceptance inspections under FSI/501 submission, it was expected that this new measure would enable the smooth execution of acceptance inspection. However, the recent experience revealed that some FSICs could not well prepare the required documents when completing the Document Checklist. FSICA was invited to conduct more training seminars in this connection to elevate the quality of their submissions to FSD.