

**Summary of Notes of Liaison Meeting between FSD and the Association of Registered
Fire Service Installation Contractors of HK Ltd (FSICA)
held on 9 November 2020**

1.1 Improvement of Fire Safety under the Fire Safety (Commercial Premises) Ordinance

Members were briefed on the latest inspection statistics.

1.2 Proposal to Improve Fire Safety in Private Buildings

Members were briefed on the latest enforcement statistics.

1.3 Checking the Standard of Maintenance Works Carried Out by Registered Fire Service Installation Contractors (RFSIC)

Members were briefed on the latest statistics related to the surprise checks conducted by FSD.

1.4 Commissioning of the Integrated Licensing, fire Safety and Prosecution System (LIFIPS)

During the period from January to September 2020, the average usage of FS251 (Barcode) was 48.4% whilst the average usage of FS251 (Online submission) was 0.92%.

1.5 Annual Inspection of Fire Service Installations and Equipment (FSIs)

1,247 advisory letters (ALs) were dispatched to the building owners between June 2020 and September 2020. There were 604 nos. of FS 251 received in response to the ALs within the period.

The 1st stage of trial use of the Pictorial Label for Hose Reel Operating Procedures had been commenced in three public housing estates with HR sets in all housing blocks thereat attached with the labels. The second stage was anticipated to commence in early-December 2020.

1.6 FS water connection to the fresh water supply system/roof tank of target composite buildings under the Fire Safety (Buildings) Ordinance, Cap 572

For incorporation of fresh water supply system into FH/HR system, while the improvement works of two TCBs were completed, nine TCBs were being processed under the pilot scheme, and two applications submitted in July 2020 were under initial screening prior to approval.

1.7 Improved FH/HR System (Phase III) for Targeted Composite Buildings of 7 storeys or above or over 20 m in height

As at 15.10.2020, approval was given for a total of 685 TCBs to have the capacity of their FS tanks reduced to 4,500 litres. FSI drawings for 168 TCBs (out of the 685) were received and 81 nos. of those were approved.

The ways and means to promote and encourage the owners of this type of building to enhance the fire safety measures were discussed.

1.8 Checklist for Major Defects of FSI Drawings Submission under Cap. 502 / Cap. 572 launched in 2015

From April - June 2020, 431 sets of FSI drawings were received. Only 27 sets (6.3%) were approved on fresh submission whereas 63 sets (14.6%) were approved upon re-submission for twice or more, and 60 sets (13.9%) failed on checklist screening. It was suggested that the applicants before submitting the FSI drawings to FSD should double check their drawings with the check list which was already uploaded onto the FSD website.

1.9 General Procedures for Handling Shutdown of FSI

A meeting with FSICA regarding the review on the FSI Shutdown Handling procedures was held on 5.11.2020 during which the finalized procedures as well as revised form “Notification to FSD on the occasion that building FSI is shut down for work” were briefed to representatives of FSICA. Members were reminded that a copy of the notification should be sent to the Building Management concerned at the same time for information and record purpose.

If everything was fine, the relevant FSD circular letter would be issued by end 2020. The procedures would be introduced in ‘FSD Connects’ with relevant contents uploaded onto FSD’s website for public’s information.

1.10 Decommissioning of the Existing FSI under FS(B)O Cap. 572

A meeting of coordination between Improvement Works under Cap.502 / Cap.572 and Enforcement Actions for Fire Service Installations under Cap.95 was held on 23.9.2020. For facilitating a comprehensive review on the effectiveness and practicability of the coordinated workflow, several recommendations to refine the relevant procedures were under review by the working group.

1.11 Fire Safety Improvement Works Subsidy Scheme (FSWS)

According to the Chief Executive's 2019 Policy Address, the Government would inject an additional \$3.5 billion to the FSWS, the additional funding was expected to benefit about 3,500 buildings. The new round of applications had been launched in July 2020 and all eligible applicants should submit Application Form and necessary supporting documents to URA on or before 30 October 2020.

1.12 Checklists for Inspection, Testing and Maintenance of FSI

The implementation arrangement of Annual Inspection (AI) checklist for sprinkler system was introduced to the trade during FSD Webinar on 17.7.2020. The revised AI checklist for sprinkler system was circulated to FSICA on 25.9.2020 and further comments were received on 19.10.2020. The checklist was being finalized and would be issued in due course.

1.13 Review of FSI Code

When formulating FS requirements for electric vehicles (EV) charging facilities and car parking facilities with automated parking system, FSD noted that the provision of FSI for car ports as set out in the current Code of Practice for Minimum Fire Service Installations and Equipment might need to be enhanced as well. In this regard, a review on fire safety requirements for car ports was being conducted and the relevant information paper would be circulated to all concerned departments/ relevant stakeholders for views / comments once available.

1.14 Car Parking Facilities with Automated Parking System (Automated Parking Facility - Heading revised)

Comments on the information paper were received from most of the government departments concerned. The reply from a few departments were awaited.

1.15 Enhancement on Application procedure for Approval/Acceptance of Fire Service Installations and Equipment (FSI) and other Products

FSD Circular Letter No. 3/2020 in respect of the facilitation measures of application procedure for approval/acceptance of FSI and other Products was issued on 15.7.2020. The effective date would be 1.1.2021. RFSICs should note that inspections conducted by FSD on 1.1.2021 and thereafter would follow the new measures as well.

1.16 Voluntary Recognition/Training Scheme for FSI workers

A meeting with the Manager-in-charge and Principal Instructors of the Training Centres (Electrical Engineering) under VTC was held on 25.9.2020 for discussing training structure and contents for the proposed voluntary recognition scheme. Meanwhile, a visit to the CIC Trade Test Centre was made on 3.11.2020. During the visit, a meeting with the Senior Managers under various fields of the CIC and their technical instructors was held for discussion over the preliminary idea of the proposed Scheme and recognition requirements based on the Skilled Workers under the CWRO (Cap.583).

To acquire the latest employment situation of the industry as well as the expectation of the stakeholders on the Scheme, an on-line survey targeting local RFSICs and FSI workers would be conducted. The survey was expected to commence in mid-November 2020.