

**Summary of Notes of Liaison Meeting between FSD and the Association of Registered  
Fire Service Installation Contractors of HK Ltd. (FSICA)  
held on 24 February 2022**

**1.1 Improvement of Fire Safety under the Fire Safety (Commercial Premises) Ordinance**

Members were briefed on the latest enforcement statistics.

As no further discussion on the issue was required, this item was agreed to be deleted in the next meeting.

**1.2 Proposal to Improve Fire Safety in Private Buildings**

Members were briefed on the latest enforcement statistics.

As no further discussion on the issue was required, this item was agreed to be deleted in the next meeting.

**1.3 Checking the Standard of Maintenance Work Carried Out by Registered Fire Service Installation Contractors (RFSICs)**

Members were briefed on the latest statistics related to surprise checks and audit functional tests conducted by FSD. The common malpractice of FSI work noticed by FSD was also highlighted.

**1.4 Commissioning of the Integrated Licensing, Fire Safety and Prosecution System**

During the period from October to December 2021, the average usage of FS251 (Barcode) was about 46.8% whilst the average usage of FS251 (Online Submission) was 4.7%.

The enhancement to the online submission system of FS251 was completed. The new features of the enhancement included electronic watermark on FS251 submitted to FSD, bulk download of submitted FS251 and change of data validations of inputting FS251 for fire extinguishers.

## **1.5 Annual Inspection of Fire Service Installations and Equipment (FSI)**

There were 668 advisory letters (ALs) dispatched to the building owners between October and December 2021. There were 454 numbers of FS251 received in response to the ALs within the period.

## **1.6 FS Water Connection to the Fresh Water Supply System/Roof Tank of Target Composite Buildings (TCBs) under the Fire Safety (Buildings) Ordinance, Cap 572**

For incorporation of fresh water supply system into fire hydrant/hose reel (FH/HR) system, while the improvement works of 2 TCBs were completed, 13 TCBs were being processed under the pilot scheme. FSI drawings for 11 pilot cases were received and 9 numbers of those were approved by FSD.

As no further discussion on the issue was required, this item was agreed to be deleted in the next meeting.

## **1.7 Improvised FH/HR System (Phase III) for TCBs of 7 storeys or above or over 20m in height**

As at 15 February 2022, approval was given for a total of 718 TCBs to have the capacity of their fire service tanks reduced to 4500 litres. FSI drawings for 215 TCBs (out of the 718) were received and 117 numbers of those were approved.

As no further discussion on the issue was required, this item was agreed to be deleted in the next meeting.

## **1.8 Checklist for Major Defects of FSI Drawings Submission under Cap. 502/Cap. 572 launched in 2015**

From July to September 2021, 383 sets of FSI drawings were received. Only 37 sets (9.7%) were approved on fresh submission whereas 51 sets (13.3%) were approved upon re-submission for twice or more, and 25 sets (6.5%) failed on checklist screening. Members were briefed on the common malpractice found on FSI drawings.

## **1.9 General Procedures for Handling Shutdown of FSI**

Subsequent to the implementation of revised handling procedures of FSI shutdown for work(s) with effect from 1 March 2021, RFSICs were reminded to use the new version of Shutdown Notice (SDN) when notifying FSD of FSI shutdown overnight or for more than 24 hours continuously as well as observing the requirements as stipulated in FSD Circular Letter No. 1/2021.

In March 2021, 900 numbers of obsoleted versions of SDN were received by FSD. After explaining and reminding the concerned RFSICs, the number of obsoleted versions of SDN received decreased significantly to 9 in January 2022.

Some significant malpractice was noticed when RFSICs reported the FSI shutdown e.g. only fire detection system of premises with sleeping risk should be reported according to FSD Circular Letter No. 1/2021. If significant malpractice still existed in the future, advisory letter/warning letter might be issued accordingly and the concerned RFSICs could be referred to the RFSICs disciplinary board according to regulation 10 of Fire Service (Installation Contractors) Regulations, Cap. 95A if deemed necessary.

## **1.10 Fire Safety Improvement Works Subsidy Scheme (FSWS)**

Eligible applications for the 2<sup>nd</sup> round of FSWS had been prioritized and ‘approval-in-principle’ letters were being issued to the successful applicants by the Urban Renewal Authority.

As no further discussion on the issue was required, this item was agreed to be deleted in the next meeting.

## **1.11 Checklists for Inspection, Testing and Maintenance of FSI**

The revised annual inspection (AI) checklists for FH/HR system and supplies tanks were promulgated via FSD Circular Letter No. 9/2021 on 25 November 2021 and had taken effect on 1 February 2022. The AI checklist for fire alarm system was being devised and its draft would be circulated to stakeholders for comments in due course. The drafting of AI checklist for fire alarm system was expected to be completed by the 3<sup>rd</sup> quarter of 2022.

## **1.12 Review of FSI Code**

Comments from government departments and various stakeholders on the FSI Code had been received. The working group was preparing the responses to those comments.

## **1.13 Car Parking Facilities with Automated Parking System**

Formal reply from a government department regarding the Information Paper was still pending. The review was at the final stage and the comments/recommendations would be forwarded to FSD in due course.

## **1.14 Voluntary Recognition Scheme (VRS) for FSI Technicians**

In view of the epidemic situation, all training modules of VRS were suspended. FSD would keep in view of the development of the epidemic and resume the training for VRS as soon as possible.

## **1.15 Local Application of Clean Agent Fire Extinguishing Systems to NFPA 2001:2018**

Briefings on the proposed local application of clean agent fire extinguishing systems to NFPA 2001:2018 were conducted in various liaison meetings with trades in 2021. After incorporating comments received from the stakeholders, the revised draft declaration form to be signed by system owner(s)/occupier(s) for verifying maintenance of the related enclosure integrity had been discussed and agreed in the Fire Safety Standards Advisory Group Meeting on 20 December 2021. The corresponding FSD Circular Letter was being prepared.

## **1.16 Legislative Review of the Dangerous Goods Ordinance (DGO)**

The new DGO and its related legislations would come into operation on 31 March 2022. A grace period of 24 months would be given after the operation of the new DGO. The English version of the Code of Practice for Control of Dangerous Goods on Land (CoP) which provided practical guidance to the trade was published in the Gazette on 21 January 2022. The Chinese version of the CoP was planned to be published in the Gazette on 4 March 2022. Moreover, a thematic website about dangerous goods would be launched after the implementation of the new DGO.

As no further discussion on the issue was required, this item was agreed to be deleted in the next meeting.

**1.17 Implementation of Fire Safety (Industrial Buildings) Ordinance Cap. 636**

Members were briefed on the progress of the implementation of Cap. 636.

**1.18 Introduction of Proposed FS251 Completion Guide**

A FS251 completion guide was being devised which aimed to facilitate the RFSICs in completing the FS251 accurately and reflect the actual condition of FSI to the FSI owners and FSD. Besides, the completion guide would address the amendment of FS251 due to the recent amendments of Fire Service (Installations and Equipment) Regulations, Cap. 95B. Comments would be sought from the stakeholders on the draft FS251 completion guide in due course.

**1.19 Safety Measures for Inspection and Testing of Fire Service Installations and Equipment in New Building during Epidemic**

Members were briefed on the major principles of safety measures for inspection and testing of FSI in new building under the current epidemic situation.