

## **Summary of Notes of 19th Ventilation Installations Liaison Group Meeting**

**(held on 15.1.2009)**

### **1 Notices for Submission of Annual Inspection Certificates (AIC)**

A total of 71 AICs with mistakes were received in the past 3 months with 24 nos. on item 8 – Premises type missing/incorrect, 12 nos. on item 7 – Address not tally with record and 11 nos. on item 1 – Wrong certificate used.

It was confirmed that the address as stated in Licensing Authority's document should be used for filling AIC form. It was acceptable that a new AIC could be issued either for the whole building or for supplementary AIC for part of building when the rectification work on the defects as described in the previous submitted AIC were completed.

### **2 Pre-insulated Duct System**

Relevant catalogues on pre-insulated duct system was received and under study by FSD.

HKACRA would further study the possible application of pre-insulated duct and provide relevant installation drawings and information for reference.

### **3 Third Party Fire Safety Certification Scheme**

Public engagement in the form of focus group discussions with relevant stakeholders including HKIE, HKRVCA, HKACRA, FSICA and IFE(HK Branch), briefing sessions and forums had been conducted in 2008.

Members might browse a summary of the comments at the website:

<http://www.gov.hk/en/business/supportenterprises/bf/consultation/archives.htm>

### **4 High Temperature Fusible Links**

It was reported that at present only one manufacturer was found which could produce fusible links with fusion temperature of about 100°C. Exploration for other suppliers in the market would be conducted and information would be passed to FSD for reference.

### **5 Additional Staff Resource in VD**

Updated contact details including telephones and email addresses of VD's inspectorate staff would be provided to the members for reference.

### **6 Performance of Filter under Fire**

The members confirmed that they had not found the two brands of air filters mentioned in the recent FSD letter of 24.11.2008 sent to RSC(V)s on the verification of filter performance. It was reiterated that all members should pay attention to check the labelling and documents of air filter during certification of ventilating systems.

### **7 Law Enforcement Duties**

It was stated that with the addition of 2 SStnOs, law enforcement action on cases involving fire hazard would be carried out. Major defects, e.g. missing fire damper, found during licensing inspections and AICs audits would be regarded as fire hazard. Fire Hazard Abatement Notices would be issued to building owners or licensees of Licensed Premises. Enforcement procedures were being formulated for carrying out legal action in accordance with Cap. 123J,

especially for regulation 5A(1) & 5A(2), which were related to the timely issue of AICs by RSC(V) and the truthfulness of statement made in AICs. Members would be informed of the progress.

## **8 One AIC for Two Licensed Premises**

It was reiterated that if the licensed premises was regulated under either Cap. 132CE or Cap. 123J, then one AIC could be issued to cover all the licences in the same location.

## **9 Testing of Fusible Link**

In order to expedite the inspection of ventilating systems in hotels, RSC(V)s should provide a list of the fusible links installed in the hotel for random selection by FSD before the inspection. FSD could then complete the fusible link test in parallel with the hotel inspection process. It was raised that whether “pending the fusible link tests” should be considered as “outstanding” instead of “defect” to better reflect the actual situation. FSD would discuss this with HAD.

HKACRA would explore the possibilities of finding an accredited laboratory to provide third party certification so as to eliminate the testing process of these links in the presence of staff from FSD.

## **10 Internal Lining Material adjacent to Fire Damper**

A sample of internal insulation lining material covered with perforated steel sheet was presented and it was raised whether such insulation could be installed within 1 meter from fire dampers and heaters. It was pointed out that FSD Circular Letter No. 4/96 stated that air duct lining should not be installed within 1 meter of fire dampers, however, HKRVCA could propose a minimum distance between internal lining and fire damper together with their justifications for consideration by FSD.