# 人力资源管理 Human Resources Management



760kPa

a. 律政司司长郑若骅在结业会操检

Ms Teresa Cheng, reviews the passing-out parade.

b. 消防处人员在职业博览会向参观

Visitors are briefed on the work

of the FSD at a career expo.

者介绍部门的工作。

The Secretary for Justice,

阅结业学员。

编制

财政

截至二零一八年年底, 消防处的人员

编制为10,969人,包括10,205名军装

二零一七至一八和二零一八至一九

财政年度,部门总开支分别为58.94

亿元和65.03亿元,各占有关年度政

府总开支的 1.6% 及 1.5%。

人员和764名文职人员。

### Establishment

of 10,969 at the end of 2018,

The department has an establishment

comprising 10,205 uniformed and

### Recruitment

In 2018, a total of 627 uniformed staff were recruited after stringent selection processes, including one Assistant Divisional Officer (Physical Education), 70 Station Officers (Operational), 10 Ambulance Officers, 10 Station Officers (Control), 28 Senior Firemen/

In the 2017-18 and 2018-19 financial years, the total expenditure of the department amounted to \$5,894 million and \$6,503 million respectively, representing 1.6% and 1.5% of the total government expenditure of the

corresponding years.

### Finance

764 civilian staff.



招聘

工人受聘。

二零一八年, 消防处经严格甄选后,

共聘任627名军装人员,包括一名助

理消防区长(体能训練)、70名消防

队长(行动)、10名救护主任、10名

消防队长(控制)、28名消防队目(控

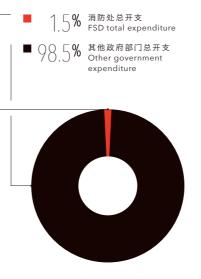
制)、323名消防员(行动/海务)、

八名消防员(工程组)和177名救护

员。年内亦有两名临床心理学家、

两名高级技工、八名技工及一名二级





28 323



#### HUMAN RESOURCES MANAGEMENT

Firewomen (Control), 323 Firemen (Operational/Marine), eight Firemen (Workshops) and 177 Ambulancemen/ Ambulancewomen. Two Clinical Psychologists, two Senior Artisans, eight Artisans and one Workman II were also recruited during the year.



## Uniformed staff recruited



助理消防区长(体能训練) Assistant Divisional Officer (Physical Education)

消防队长(行动) Station Officers (Operational)

消防队长(控制) Station Officers (Control)

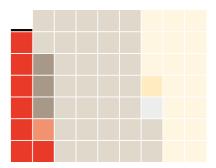
消防队目(控制) Senior Firemen/Firewomen (Control)

消防员 (行动/海务) Firemen (Operational/Marine)

消防员(工程组) Firemen (Workshops)

救护主任 Ambulance Officers

救护员 Ambulancemen/ Ambulancewomer



HKFSD Review 2018 —

- 71



### 培训和发展

### 消防及救护学院

消防及救护学院于二零一六年年初正 式启用, 二零一七年全面运作, 大大 提升了部门整体的专业培训能力。学 院座落于将军澳百胜角, 占地158,000 平方米, 为新聘和现职的消防和救护 人员提供526个训練宿位, 也让消防 和救护两个职系的人员有更多机会一 同受训, 借此提升处理紧急事故的应 变和协调能力。学院亦为政府其他部 门、私营机构、市民和海外同业提供 消防和救护相关训練课程。

学院有多种先进的模拟训練设施,提 升本处属员处理涉及铁路、隧道、船 只、飞机和燃料库等事故的专业知识 和救援技巧;并提供高空拯救、坍塌 搜救和室内烟火特性等专门训練, 加强属员应付大型事故的能力。 供为期26周的留宿基础训練。训練课 程内容广泛,涵盖部门行政、基本灭 火救援技巧、管理和领导才能、消防 学、消防工程学、消防车辆和装备应 用、室内炬火特性训練、呼吸器操作、 基本救护学、体能训練、防火和法例。 新聘的救护主任和救护员亦须在学院 接受为期26周的基础训練,内容包括 基本辅助医疗知识和技能、法例、情绪 智商、顾客服务、步操、纪律训練、体 能训練和救护车随车实习。二零一八 年,共有70名消防队长学员、21名 救护主任学员、258名消防员学员和 175名救护员学员完成基础训練。

学院为消防队长学员和消防员学员提

学院亦为消防队目(控制)和消防员 (工程组)提供基础训练。年内有56名 消防队目(控制)学员和八名消防员 (工程组)学员完成训练。

#### c. 消防及救护学院为消防处属员、 本地及海外政府部门和机构,提供 消防及救护相关训練课程。

The Fire and Ambulance Services Academy provides training courses on fire and ambulance related services for the FSD personnel as well as officers from other government departments and organisations, both local and abroad.

#### d. 室内炮火特性训練有助提高行动 组属员的专业知识和灭火技能。

Compartment fire behaviour training enhances operational members' professional knowledge and firefighting skills.

### Training and Development

### Fire and Amb Academy

Opened in early 2016 and fully commissioned in 2017, the Fire and Ambulance Services Academy (FASA) has significantly enhanced the department's overall professional training capability. Occupying an area of 158,000 square metres in Pak Shing Kok, Tseung Kwan O, the Academy provides 526 residential training places for both newly recruited and serving fire and ambulance personnel. It provides more opportunities for the fire and ambulance personnel to be trained together, thereby enhancing their response and co-ordination capability in emergencies. The Academy also offers fire and ambulance related training courses for other government departments, private sectors, members of the public and overseas counterparts.

Equipped with a wide range of advanced simulated training facilities, the Academy provides the FSD members with professional knowledge and rescue techniques in handling incidents involving railway, tunnel, vessel, aircraft and fueling facility. Specialised training in high angle rescue, urban search and rescue and compartment fire behaviour are also given to strengthen their capability in dealing with large-scale incidents.

The Academy provides 26-week foundation residential training to Recruit Station Officers and Firemen. The wide curriculum includes departmental administration, basic firefighting and rescue techniques, management and leadership, fire science, fire engineering, use of appliances

72

**Fire and Ambulance Services** 

and equipment, compartment fire behaviour training (CFBT), breathing apparatus operation, basic ambulance aid, physical fitness training, fire protection and legislation. Likewise, newly recruited Ambulance Officers and Ambulancemen/Ambulancewomen have to undergo 26-week foundation training at the Academy which comprises basic paramedic knowledge and skills, legislation, emotional intelligence, customer service, foot drills, discipline training, physical fitness training and on-car attachment. In 2018, 70 Recruit Station Officers, 21 Recruit Ambulance Officers, 258 Recruit Firemen and 175 Recruit Ambulancemen completed the training.

Foundation training is also provided for Senior Firemen/Firewomen (Control) and Firemen (Workshops) by the Academy. During the year, 56 Recruit Senior Firemen/Firewomen (Control) and eight Recruit Firemen (Workshops) completed the training.

To ensure safe and effective operations against compartment fires in different scenarios, various kinds of CFBT courses are designed to enhance the fire personnel's knowledge of compartment behaviour theories and compartment firefighting techniques. In 2018, 328 new recruits completed the induction course and 87 Probationary Station Officers completed the CFBT intermediate course. The one-day CFBT course and Compartment Fire Attacker course were attended by 1,727 and 23 operational members respectively. The three-day Technical Seminar cum Workshop on Thermal Imaging Camera was also attended by 568 front-line members.

73

74 -

	学院开办各种室内烟火特性训練课程,让本处属员掌握室内烟火特性理论及灭火技巧,确保他们能够在不同情况下,安全有效处理室内烟火。 二零一八年,有328名新聘人员完成初级课程,87名见习消防队长完成室内烟火特性训練中级课程,另有1,727名和23名行动组属员分别参加了为期一天的室内烟火特性训練一天课程和烟火特攻员课程。此外,烟火特性训練组亦举办了为期三天的热能显像机技术研讨会暨工作坊,共有568名前线属员参加。
	室内烟火特性训練组亦为其他地区 的同业和机构提供灭火技巧训練。二 零一八年,有16名台湾消防人员、三 名新加坡消防人员、13名香港警务 处人员和125名内地人员完成各类 室内烟火特性训練课程。 学院亦为其他地区的同业和机构 提供灭火技巧训練。二零一八年,
3 为属员提供的室内	<ul> <li>为其他机构提供的</li></ul>
烟火特性训練课程	灭火技巧训練 <li>Firefighting</li>
CFBT courses for the	technique training for
FSD members	other organisations
初级课程 Induction course 328 人 persons	<sup>內地</sup> 309 人 persons
中级课程	澳门
Intermediate course 87 A persons	Macau 25 Apersons
室內烟特性 训練一天课程 One-day CFBT course	<sup>台湾</sup> Taiwan 16 A persons
烟火特攻员课程	新加坡
Compartment Fire	Singapore 3 人
Attacker course	persons
热能显像机技术	本港私营机构和
研讨会暨工作坊	其他政府部门的雇员
Technical Seminar	Employees of private
cum Workshop on	organisations and
Thermal Imaging	other government
Camera	departments of Hong Kong

有184名内地消防人员、25名澳门消 防人员,以及398名私营机构和其他 政府部门的雇员完成有关基本灭火 技巧、呼吸器操作、火警调查及消防 安全的课程。

除了基础训練外, 学院亦为在职救护 人员开办专门训練课程。因应救护员 晋升为队目级人员后,须担任救护车 主管,学院为队目级人员提供指挥才 能训練课程,以提高他们在领导、管 理、沟通、顾客服务和处理大型事故 方面的技能和知识。部门会挑选和培 训资深队目级人员成为教官,并安 排他们修读救护总区教官资格检定 课程,提升他们的教学和心理动作 技巧,以及对成人学习理论的知识。 二零一八年,有145名救护人员完成 成各类 特种救援队(救护)覆检课程,48名 救护人员完成队目级人员指挥才能 训練课程,另有50名具备二级急救 医疗助理资格的救护员参加了为期 一天的领袖训練课程。另外, 学院亦 为消防人员开办救护训練课程,例如 供新入职人员修读的基本救护学课 程,以及为在职人员而设的先遣急救 员救护学进阶课程。

#### 辅助医疗训练中心

辅助医疗训練中心于二零一八年由 马鞍山迁往消防及救护学院,大大提 升了学习环境及辅助医疗训練质素。 中心设有模拟救护车厢、模拟流动数 据终端机和模拟病人监护仪等多项 新训練设施, 让训練环境更加逼真。

中心为各级救护人员提供专门的辅 助医疗训練,包括二级急救医疗助 理训練、二级急救医疗助理重新考核 课程、高级技术训練及持赓医疗教 育课程等。部门会挑选有潜质的救 护人员修读为期21周的二级急救医 疗助理训練课程,修毕后可取得二 级急救医疗助理资格。该项资格获 加拿大卑诗省司法学院的辅助医疗 学校认可,每三年须重新评审一次。



e. 辅助医疗训練中心设有模拟救护 车厢,为救护人员提供处理伤者 的基础训練。

The Paramedic Training Centre, equipped with a simulated ambulance compartment, provides foundation training for ambulance personnel in the handling of injured persons.

The Academy also provides training on firefighting techniques to its counterparts and organisations in other regions. In 2018, 184 Fire Officers from the Mainland, 25 Fire Officers from Macau and 398 employees of private organisations and other government departments completed courses on basic firefighting, breathing apparatus operation, fire investigation and fire safety.

with a view to enhancing their theory. In 2018, 145 ambulance

#### HUMAN RESOURCES MANAGEMENT

The CFBT Unit also provides training on firefighting techniques to its counterparts and organisations in other regions. In 2018, 16 Fire Officers from Taiwan, three Fire Officers from Singapore, 13 officers from the Hong Kong Police Force and 125 officers from the Mainland completed various type of CFBT courses.

Apart from ambulance foundation training, other specialised training courses are also offered for serving ambulance personnel. The FASA provides the Non-Commissioned Officer (NCO) (Ambulance) Command Course to NCOs, who are required to perform the role of an Ambulance Supervisor, to enhance their skills and knowledge of leadership, management, communication, customer service and handling of major incidents. The Ambulance Command Instructor Qualifying Course is also provided to some experienced NCOs who are selected and trained to be instructors, instructional techniques, psychomotor skills and knowledge of adult learning personnel completed the Special Rescue Squad (Amb) Recertification Course, 48 ambulance personnel completed the NCO (Ambulance) Command Course, and 50 Ambulancemen with the Emergency Medical Assistant II

(EMA II) qualification received the One-day Leadership Training Course. Meanwhile, training courses for fire personnel, such as Basic Ambulance Aid training for recruit fire personnel and Advanced Ambulance Aid training at First Responder Level for serving fire personnel, were also provided.

#### **Paramedic Training Centre**

The Paramedic Training Centre was relocated from Ma On Shan to the FASA in 2018, representing a great improvement in the learning environment and paramedic training quality. New training facilities such as simulated ambulance compartment, mobile data terminal simulators and patient monitor simulators were deployed to facilitate a high fidelity training environment.

The Centre provides specialised paramedic training to ambulance personnel of different ranks, including Emergency Medical Assistant II (EMA II) training, EMA II Recertification, Advanced Skill Training and Continuing Medical Education (CME). Ambulance personnel with great potential will be selected to attend a 21-week EMA II training course. Successful candidates will be qualified as EMA II providers. The qualification is accredited by the Paramedic Academy of the Justice Institute of British Columbia, Canada and the qualified EMA II providers have to be revalidated every three years. Selected EMA II providers will be trained with advanced skills including advanced airway management and advanced protocol treatment. All qualified Advanced Skill Providers will be reassessed every six months. All EMA II and Advanced Skill Providers will attend CME twice a year.

部门又会挑选部分二级急救医疗助 理接受包括高级气道处理课程和高 级治理程序的高级技术训練。有关 人员取得资格后,每六个月须重新 接受评核一次。另外,所有二级急救 医疗助理和具备高级技术的救护人 员均须每年修读持赓医疗教育课程 两次。

#### 驾驶训练中心

本处承诺处理楼宇火警召唤的召达 时间,楼宇密集地区为六分钟,楼 宇分散和偏远地区为9至23分钟。 至于紧急救护服务,目标召达时间 为12分钟。要在香港人烟稠密的环 境履行上述承诺,紧急驾驶训練必须 以安全操控消防和救护车辆为重。 位于消防及救护学院的驾驶训練 中心特设全天候训練场地,备有先进 的驾驶训練模拟设施和内置完备视 听器材的讲习室,供属员进行紧急驾 驶训練。此外,学院内的道路网络设 计亦模拟香港的道路系统,让学员有 更多驾驶体验。

### 西九龙救援训练中心

西九龙救援训练中心提供持续训练 课程,以加强消防人员处理不同类 型火警和事故的技能。中心设有多 种先进训练设施,提供在模拟隧道 和迷宫进行的搜救训练,以及不同 情况的实火训练。二零一八年,共有 5,162名属员接受训练。

#### f. 学员在体能训练导师指导下进行 各项体能训练。

Recruits undergo various physical training activities under the supervision of physical training instructors.

g. 消防人员在西九龙救援训練中心 进行实火训練,以提升处理不同 类型火警的能力。

Fire personnel undergo live fire training at the West Kowloon Rescue Training Centre to enhance their skills in tackling different types of fires.

#### 管理和发展培训

二零一八年,有2,092名属员修读公 务员培训处开办的各项管理、法律、 领导才能、沟通和国家事务研习课 程,以助发展事业。年内亦有112名 属员分别前往澳洲、加拿大、法国、 韩国、内地、荷兰、新加坡、泰国、英 国和美国修读不同的训练课程。

### 医疗助 体能训练

体能训練组为本处人员提供体能训 練,并推广体育活动,务求属员保持 体格强健。本处属员的周年体能测 验分为耐力跑和体能测验两部分。 二零一八年有8,371名属员接受测 验,当中31.79%取得最高的「优异」 (1/A或1\*/A\*)等级,只有0.86% 需要复试。

体能训練组人员经常获委派协助筹 办部门体育活动,例如陆运会、水运 会和龙舟赛,并在活动中担任裁判。 此外,该组人员亦经常获本地和国 际慈善团体邀请,于体育活动担任 裁判,例如香港器官移植及透析人 士运动会和乐施毅行者。他们又代 表本处参与匡智慈善跑楼梯大赛等 慈善活动和赛事。



The department's pledged response times for calls to fires in buildings are six minutes for built-up areas and nine to 23 minutes for areas of dispersed risks and isolated developments. For emergency ambulance services, the target response time is 12 minutes. To meet the targets in such a densely populated environment in Hong Kong, it is crucial that emergency driving training focuses on safe control of fire appliance and ambulance. The Driving Training Centre at the FASA provides a designated all weather training ground, an advanced driving training simulator and lecture rooms with full built-in audio/visual equipment for emergency driving training. The road network at the Academy is also designed to simulate the road system in Hong Kong to enrich trainees' driving experience.



### West Kowloon Rescue Training Centre

The West Kowloon Rescue Training Centre provides continuous training programmes to strengthen skills of fire personnel in tackling different types of fires and incidents. Equipped with a wide variety of advanced training facilities, the Centre provides search and rescue training at a simulated tunnel and maze, as well as live fire training in different situations. A total of 5,162 members received the training in 2018.

## Training on Management and Development

For career development, 2,092 members attended various courses on management, law, leadership, communication and Mainland studies organised by the Civil Service Training and Development Institute in 2018. During the year, 112 members attended various training programmes in Australia, Canada, France, Korea, the Mainland, the Netherlands, Singapore, Thailand, the United Kingdom and the United States of America.

76

#### HUMAN RESOURCES MANAGEMENT



### **Physical Training**

The Physical Training Establishment (PTE) provides physical training and promotes sports activities for the FSD personnel, with the aim of maintaining their good physical condition. The annual Physical Fitness Assessment for the members consists of two parts: aerobic run and strength test. Out of the 8,371 members who took part in the assessment in 2018, 31.79% achieved the top grading of 1/A (or 1\*/A\*) and only 0.86% needed to be reassessed.

The PTE staff are often deployed to assist in organising and act as referees at the department's sports events such as athletic meets, swimming galas and dragon boat race. In addition, they are often invited by local and international charitable associations to act as referees for sports events such as the Hong Kong Transplant and Dialysis Games and the Oxfam Trailwalker competitions. They also represent the department in charitable events and competitions such as Hong Chi Climbathon.

77



### 专责队伍和 兴趣小组

### 行为与纪律

### 诚信管理委员会 ———

诚信管理委员会负责制订《行为与 纪律守则》、订定预防措施,以及举 办各项推广活动,以巩固消防处持廉 守正的文化。

「廉直守纪 奉公以诚」短片创作比 赛2018是年内重点推广活动之一。 其他活动包括诚信管理竞技大赛、诚 信年历卡设计比赛、八达通卡套设计 比赛和海报设计比赛, 均获属员踊跃 参与。

各总区亦成立总区诚信管理委员会, 由副消防总长或副救护总长领导,委 员可就其总区的相关事务交流意见, 提出建议,以及处理和提醒属员注意 个别工作范畴的潜在漏洞和不当行 为。总区诚信管理委员会亦可因应其 总区需要,安排适合的廉政公署研讨 会、学习教材和活动。

#### 纪律专责队伍 ———

纪律专责队伍由超过270名已受训 的主任级人员组成。为维持高水平的 纪律研讯工作,队伍辖下设有纪律聆 讯谘询小组,以促进成员之间的知识 交流,并给予指导。二零一八年,管 理组为成员筹尝了两场简介会。

### 专业发展

### 火警调组

火警调查组除了就火警调查工作提 供技术和后勤支援外, 亦为本处属 员提供火警调查的专门训練。该组 成员包括国际纵火调查人员协会认 可火警调查员、火警调查训練专家、 总区火警调查员及其他有兴趣的消 防主任。火警调查训練专家义务为 本处各级属员提供相关训練,而国 际纵火调查人员协会认可火警调查 员和总区火警调查员则负责于火警 调查进行期间,为前线人员提供支 援。二零一八年,有两名总区火警 调查员被派协助调查火警源头和 成因。

二零一八年, 共有七名消防主任取 得国际纵火调查人员协会认可火警 调查员资格,另有10名消防主任响 应招募担任总区火警调查员。本处 又为属员举办研讨会、训練课程和 工作坊等一连串培训活动,加强他 们在火警调查方面的知识和才能。 年内,有三名消防主任分别前往美 国和泰国,参加各类与火警和纵火 调查有关的海外课程。

#### 消防工程学兴趣小组 --

为丰富本处属员的消防工程学知识, 并持赓发展和应用消防工程学设计, 本处成立消防工程学兴趣小组。小组 亦与香港理工大学合办消防工程学 研究先锋计划,促进成员这方面的 专业知识。

二零一八年,四名参与计划的成员就 消防设施对摩天大厦自然通风的影 响、住宅花洒系统的物理特性、长隧 道及岩洞的消防安全管理进行研究, 并在美国及英国的国际会议上发表 和分享研究成果。由小组成员撰写, 题为"使用固定水基灭火系统扑灭都 市隧道大火的表现评估"的论文亦将 于二零一九年在《隧道及地下空间 科技》期刊刊载。

### Specialist Teams and **Interest Groups**

### **Conduct and Discipline**

### **Integrity Management** Committee -

The Integrity Management Committee formulates the Code of Conduct and Discipline, sets up preventive measures and organises various events to promote integrity among members, with a view to reminding them to uphold integrity and honesty in serving the public at all times.

The Integrity Management Video Clip Competition 2018 was one of the key highlights of promotional activities in 2018. Other activities including the Integrity Games Day, Calendar Design Competition, Octopus Card Holder Design Competition and the Poster Design Competition were also well received.

A Command Integrity Management Committee, led by a Deputy Chief Fire Officer or Deputy Chief Ambulance Officer, has been set up in each command. Opinions and ideas from members are exchanged in the respective Command Committee. Potential pitfalls and malpractice related to specific work areas could also be addressed and given further attention. Seminars conducted by the Independent Commission Against Corruption, learning materials and activities will also be made available to tie in with the needs of individual commands.

and other interested fire officers. conduct relevant training to fire origins and causes of fires.

香港消防处年报 2018

h. 助理处长(总部)杨恩健在「医院

管理局研讨大会」上,就消防处的

训练策略及专业发展作专题演讲。

Assistant Director (Headquarters)

Yeung Yan-kin delivers a keynote

speech on the FSD's training

development at the Hospital Authority Convention.

strategy and professional

78

#### Service Discipline Team -

The Service Discipline Team comprises more than 270 trained officers in the department. To maintain a high standard of performance in disciplinary proceedings, a Disciplinary Advisory Group under the team has been set up to facilitate knowledge-sharing and provide guidance to team members. Two briefing sessions were organised by the Management Group in 2018.

### **Professional Development**

### **Fire Investigation Group** The Fire Investigation Group provides technical and logistic support for matters related to fire investigations, as well as specialised training on fire investigation to the FSD members. The group is composed of International Association of Arson Investigators Inc. Certified Fire Investigators (IAAI-CFI®), Specialists of Fire Investigation Training, Command Fire Investigators Among all, the Specialists voluntarily personnel of different ranks, while the IAAI-CFI<sup>®</sup> and the Command Fire Investigators take up the responsibility to support front-line officers during fire investigations. In 2018, two Command Fire Investigators were turned out to assist in fire investigations into the

In 2018, seven fire officers have attained the qualification of IAAI-CFI\* and 10 fire officers were recruited as Command Fire Investigators. A series of training including seminars, courses and workshops were also organised for members to enhance their knowledge of and competence in fire investigation. During the year, three fire officers attended various overseas courses on fire and arson investigation in the United States of America and Thailand.

### **Fire Engineering** Interest Group

The Fire Engineering Interest Group aims to enrich the knowledge of fire engineering among the FSD members as well as sustaining the development and application of fire engineering design. In collaboration with the Hong Kong Polytechnic University, the group has organised a joint mentorship programme to foster professionalism in fire engineering.

In 2018, four mentees of the programme conducted researches into effects of fire facilities on natural ventilation in supertall buildings, physical characteristics of domestic sprinklers, and fire safety management in long tunnels and rock caverns, the findings of which were presented and shared at international conferences in the United States of America and the United Kingdom. A journal paper on the Performance Evaluation on Fixed Water-based Firefighting System in Suppressing Large Fire in Urban Tunnels will also be published in "Tunnelling and Underground Space Technology" in 2019.

### 体育康乐

心理质素两方面,均符合应对紧急事 故的严格要求。因此,香港消防处体 育福利会积极举办各类体育赛事、兴 趣小组和康乐社交活动。这些活动获 在职和退休属员及其家属大力支持, 深受欢迎。此外, 各兴趣小组和体 育队成员亦参加外间举办的体育和

### 车辆及装备

### 消防车辆车厢及工具储物柜设计/ 装置改良兴趣小组

消防车辆车厢及工具储物柜设计/ 装置改良兴趣小组旨在鼓励属员就 如何改良车厢和工具储物柜的设计, 以及改良设计对行动效率的影响提 出意见。小组现有25名成员, 定期 聚会分享心得与最新技术。

#### 消防个人防护装备谘询委员会

消防个人防护装备谘询委员会负责 统筹各消防单位对个人防护装备的 意见,务使本处人员得到更好的保 护。委员会成员来自采购及物流组 和职业安全健康分组,并包括来自 消防职系的总区安全协调主任和相 关员工协会的代表。委员会整合在 每季定期会议上所得的意见和结论 后,会交予职业安全健康分组审议, 再由采购及物流组跟进。

### 福利、体育康乐

### 福利

消防福利主任就本处属员的伤病、住 为加深了解前线人员的需要,处长 屋、财政和家庭等方面的福利事宜, 向他们提供意见。除了就属员福利 与政府部门和其他机构联络外, 消 防福利主任亦会安排探访住院的属 属员工作、福利、服务条件和福祉的 员,并筹划和推行员工福利计划。二 零一八年,福利组人员曾与126名 与员工磋商,就新的管理措施搜集 在职或退休属员及其家属面谈, 就他们的个人和家庭事务提供辅导。

# 文化活动,成绩美满,令人鼓舞。

本处一向鼓励属员在工作与家庭生 活之间取得平衡,务求他们在体能和

### 员工关系及支援

### 伙伴团队

伙伴团队由120名来自本处各纪律 部队职系的人员组成,他们在休班时 间义务为同袍提供辅导服务。在发生 危急事故后,团队会即时为属员提供 心理急救, 纾解他们的压力, 以及协 助识辨易受心理创伤或已出现创伤 征状的属员,让他们得到适当治疗。 二零一八年,伙伴团队为48名曾 参与严重事故行动的属员提供八次 心理支援服务,另举办了五次压力管 理研讨会,约有500名属员参加。

### 员工关系

本处设有妥善的沟通途径,让管职 双方就共同关注的事宜定期交流。 这些途径包括消防处部门协商委员 会、总区联谊会和分区联谊会,以及 文职人员协商委员会。

和副处长会探访各前线单位, 与不 同级别的人员直接沟通。副处长又 会与员工协会定期会面, 商讨关乎 事宜。有需要时,处长和副处长亦会 职方意见,并因应职方关注的事项 提供资料。





i-j. 本处透过不同渠道谘询属员对消

The department collects

保障属员的安全。

防车辆车厢和工具储物柜设计、

装备等意见,以提升行动效率及

members' views on the design

of fire appliances' cabin and

locker, as well as fire services equipment through various

channels and take follow-up

actions to enhance operational

efficiency and members' safety.

#### HUMAN RESOURCES MANAGEMENT

消防处的龙舟队健儿在比赛中发挥团队精神, 誓夺佳绩。 The FSD Dragon Boat Team paddles prowess and team spirit in the competition.

### Appliances and Equipment

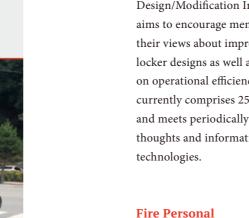
### **Fire Appliances Cabin and** Locker Design/Modification

The Fire Appliances Cabin and Locker Design/Modification Interest Group aims to encourage members to share their views about improving cabin and locker designs as well as their effects on operational efficiency. The group currently comprises 25 members and meets periodically to share thoughts and information on the latest technologies.

### **Protective Equipment Advisory Committee**

The Fire Personal Protective Equipment Advisory Committee collates comments on personal protective equipment from all units in the fire stream to enhance protection for the FSD personnel. It comprises members from the Procurement and Logistics (P&L) Group, the Occupational Safety and Health (OSH) Unit, Command Safety Co-ordinators in the fire stream and representatives from corresponding staff side associations. Comments and findings consolidated in quarterly meetings are forwarded to the OSH Unit for evaluation and the P&L Group for follow-up actions.

**Interest Group** 







消防处派出 118 人代表团参加在韩国忠州举行的 「第13届世界消防竞技大赛」, 勇夺248金、 115 银和 82 铜, 荣登大赛奖牌榜总冠军。 图示单车队在比赛中全力争胜。 The 118-strong HKFSD delegation to the 13th World Firefighter Games held in Chungju, Korea ranks first in the medal tally with a total of 248 gold, 115 silver and 82 bronze medals.



消防处游泳队在「第13届世界消防竞技大赛」中, 合共夺得 125 金、51 银和 22 铜的骄人成绩。 The FSD Swimming Team achieves impressive results in the 13th World Firefighter Games, winning a total of 125 gold, 51 silver and 22 bronze medals.

足球代表队的精彩表现, 助香港消防处蝉联港澳消防埠际赛总冠军。 The HKFSD Football Team's brilliant performance helps the department successfully defend the title of overall champion in the Hong Kong and Macau Fire Services Interport Competition.



Welfare

The Fire Services Welfare Officer gives advice to members on welfare matters, including injury, sickness, housing, financial and domestic issues. Apart from liaising with government departments and other agencies on members' welfare issues, the Officer also arranges visits to hospitalised members, as well as organising and implementing staff welfare schemes. In 2018, staff of the Welfare Section interviewed and counselled 126 serving and retired members as well as their families on personal and domestic affairs.

### **Sports and Recreation**

The department has strived to encourage its members to strike a balance between work and family life in order to meet demanding requirements for physical fitness and mental strength as emergency responders. In this regard, the Hong Kong Fire Services Sports and Welfare Club proactively organises various sports events, interest groups, recreational and social activities. With the full and active support from both serving and retired members as well as their families, the activities have been well received. Members of various interest groups and sports groups have also participated in external sports and cultural activities with encouraging and fruitful results.

## Recreation

### Welfare, Sports and Staff Relations and Support

### **Peer Support Team**

The Peer Support Team comprises 120 members of disciplined service grades from all streams who volunteer to provide peer-counseling services during their off-duty periods. Through the provision of psychological firstaid to relieve stress of staff members in the immediate aftermath of critical incidents, those prone to or with symptoms of psychological trauma could be identified and referred to suitable treatment. In 2018, the team conducted eight psychological support sessions for 48 members who had attended critical operations, and organised five seminars on stress management which were attended by about 500 personnel.

### **Staff Relations**

Various channels of communication including the Fire Services Departmental Consultative Committee, Staff Relations Units of Commands and Divisions, and the Civilian Staff Consultative Committee have been well established to encourage regular dialogue between the management and staff on matters of common interest.

To better understand the needs of frontline members, the Director and the Deputy Director pay visits to front-line units to communicate with staff of different ranks directly. The Deputy Director also meets with staff associations on a regular basis to discuss issues concerning their work, benefits, conditions of service and wellbeing. They also hold discussions with staff as required to seek their views on new management initiatives and disseminate information on matters of interest.